



THORP ARCH

PARISH COUNCIL

DRAFT MINUTES OF THE MEETING OF THORP ARCH PARISH COUNCIL HELD

Monday 13th February 2023 – 7.00pm
at All Saints Church

PRESENT: Councillors: - Nicola Midgley – Chair (NM), Steve O’Loughlin (SOL), Ian Grainger (IG), David Hartley (DH),
IN ATTENDANCE: Tina Wormley
OTHERS: Ward Cllr Norma Harrington (NH)

744	PUBLIC REPRESENTATIONS None.	
745	TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE Amy Surtees (AS).	
746	POLICE REPORT Three crimes reported for December. NH reported that a new PCSO has been appointed for the Wetherby/Harewood area and will be starting in March.	
747	DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS None	
748	TO APPROVE the MINUTES of the last MEETING The minutes of the meeting held on Monday 9 th January 2023 were accepted as a true record.	
749	CORRESPONDENCE <ul style="list-style-type: none">• Email re fallen wall on Bridge Foot – has been reported to LCC but it is unclear who owns it as it is unregistered land. The PC has no responsibility for the wall.• Complaint about the cycle path on Grange Avenue – Lovells have said it’s been on their plans and in the public domain since they commenced on site.• Allotment enquiries – enquiries about the allotments are starting to come in. PC have replied explaining that the we will be producing information nearer handover.	
750	ISSUE LOG UPDATE Issue log circulated. The log is updated monthly by the Clerk and any material changes noted. No updates this month.	
751	FINANCE <ul style="list-style-type: none">a. Payment of accounts authorised.	

	<p>T Wormley Salary £463.83 HMRC PAYE £108.60 T Wormley Home Expenses £25.00 C Williamson Payroll Services £32.55 LCC Christmas Lights £9264.00 J Pendleton Road Safety Plan Booklet £750.00 HSBC Bank Charges £8.00 Vision ICT Website £36.00</p> <p>a. To authorise payment of accounts presented b. Balances and receipts noted. c. Bank reconciliation circulated and agreed. d. Internal Financial Controls – updated and signed off for 2022/23</p>			Clerk Clerk
752	<p>PARISH DEVELOPMENT MATTERS</p> <p>a. Lovell Homes – The allotment land has now received topsoil and the area has been cleared of debris. NM to contact Lovells re meeting about water supply and handover of the allotments.</p>			NM
753	<p>PLANNING</p> <p>See Appendix 1 for a. and b. a. Applications. b. Decisions and enforcements.</p>			
754	<p>PARISH PROJECTS</p> <p>a. Planters for Church Causeway – Agreed to speak to contractor re concrete bases and locations. Planters on the village to be re-stained/varnished. b. ‘Warm Space Initiative’ at The Pax – The Pax has now closed so the initiative is temporarily suspended.</p>			NM
755	<p>ORGANISATIONAL MATTERS</p> <p>a. Grant application from TABS – Resolved a grant application for the sum of £1000 for a new roof on the toilet area at the cricket club. b. Wood Lane path – Clerk to chase LCC regarding street work permissions. c. TABS Proposal – TABS representatives have released a statement explaining that they are at very early stages of a review of the current ground, facilities and lease arrangements. Agreed to feature the statement in full on the website and in the newsletter. It was noted that TABS have not asked the PC for any funding contributions. d. Village Hall Steering Group Meeting – The group have also released a statement explaining that in light of the TABS proposals it will not be taking its enquires regarding a possible village hall further at this stage. Agreed to publish the statement in full on the website and in the newsletter. e. Road Safety Plan – Still waiting for responses from LCC in order to progress actions. f. Queen Elizabeth Memorial bench – Agreed planter base will be concrete, Clerk to notify LCC.</p>			Clerk Clerk Clerk Clerk NM/DH Clerk
756	<p>INFRASTRUCTURE</p> <p>a. General Traffic and Highways Matters – NM to chase LCC re new location for the SID on Church Causeway. Agreed to approach Bramham and Clifford PC re hire of the mobile SID. Will advertise for volunteers in newsletter and Facebook.</p>			NM DH SOL

	b. Footpath at Newton Kyme – The land appears to be unregistered and as such the PC cannot take the risk of improving the area as there would be no insurance cover. c. Lighting on the bridge – No further developments.	SOL
757	MINOR ITEMS and ITEMS FOR NEXT AGENDA a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.	
758	CLOSURE There being no further business, the Vice Chairman declared the meeting closed at 8.30pm. The next meeting will be held on Monday 13th March 2023 – 7.00pm at All Saints Church.	

Signed

Date.....

Chairman

Appendix 1

Planning Applications			
Application Number	Address	Description	Decision
Ref: 22/07128/FU	17 The Village	Single storey rear extension, new windows and Juliet balcony	Approved
Ref: 22/08230/FU/NE	6 Thorp Arch Park	Single storey rear extension, porch and canopy, windows to front porch, French doors and Juliet balcony to first floor	Approved
Ref: 23/00457/TR	3 Mulberry Garth	T1 Maple - Lateral reduction on all aspects of 2.5 meters to suitable branch unions and reduce the height of no more than 2 meters. T2 Beech - Thin the crown by 15-20%. T3 Cherry Plum - Crown lift to facilitate a 3meter clearance from ground level. T4 Hawthorn - Crown lift to facilitate a 2.5meter clearance from ground level.	No comment – Decision with Tree Officer

Planning Enforcements

Case Number	Address	Date Received by LCC	Current Status (new actions in red)
None			

Other

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