



THORP ARCH

PARISH COUNCIL

MINUTES OF THE MEETING OF THORP ARCH PARISH COUNCIL HELD

ON THURSDAY 6TH MAY 2021 – 7.00pm

The Meeting was conducted remotely due to Covid-19 restrictions

PRESENT: Councillors: John Richardson (JR), Nicola Midgley (NM), Steve O’Loughlin (SOL) Charlotte Dyson (CD), Ian Grainger (IG)

IN ATTENDANCE: Tina Wormley

OTHERS: None

486	ELECTION OF CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE Nicola Midgley unanimously elected as Chairman.	
487	ELECTION OF VICE CHAIRMAN DECLARATION OF ACCEPTANCE OF OFFICE Steve O’Loughlin unanimously elected as Vice-Chairman	
488	POLICE REPORT Two crimes reported for March. NM attended the PACT meeting and reported a summary of crimes in the Wetherby area. Pickpocketing remains a particular problem. Agreed Cllrs to take turns at PACT attendance. CD to attend in June.	CD
489	PUBLIC REPRESENTATIONS None.	
490	TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE Ward Councillor Norma Harrington	
491	DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS None	
492	TO APPROVE the MINUTES of the last MEETING The minutes of the meeting held on Monday 12 th April 2021 were accepted as a true record.	
493	TO APPROVE the MINUTES of the ANNUAL PARISH MEETING The minutes of the Annual Parish Meeting held on Monday 26 th April 2021 were accepted as a true record.	
494	CORRESPONDENCE <ul style="list-style-type: none"> • A number of resident concerns about anti-social behaviour at The Pax Inn. • Resident complaints about parking problems on The Village – NM to contact TABS and The Pax. 	

	<ul style="list-style-type: none"> A resident concern about Lovell's. Concerns about Lovell's to be referred directly to them. 																												
495	<p>FINANCE</p> <p>a. Payment of accounts authorised</p> <table border="0"> <tr> <td>T Wormley</td> <td>Salary</td> <td>£413.40</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td>£96.20</td> </tr> <tr> <td>T Wormley</td> <td>Home Expenses</td> <td>£18.00</td> </tr> <tr> <td>R M Landscapes</td> <td>Grass cutting</td> <td>£149.00</td> </tr> <tr> <td>YLCA</td> <td>Training</td> <td>£10.00</td> </tr> <tr> <td>Vision ICT</td> <td>Website</td> <td>£84.00</td> </tr> <tr> <td>D Brown</td> <td>Internal Audit</td> <td>£180.00</td> </tr> <tr> <td>Came and Company</td> <td>Insurance</td> <td>£696.55</td> </tr> <tr> <td>Bardsey Tree Services</td> <td>Tree work</td> <td>£840.00</td> </tr> </table> <p>b. Balances and receipts noted</p> <p>c. Bank reconciliation circulated and agreed.</p> <p>d. Internal Audit – Resolved that the detailed written report of the Independent Internal Auditor be received and recommendations arising from it be discussed at the finance sub group meeting.</p> <p>e. Annual Governance and Accounting Return (AGAR) – Resolved that the Annual Internal Audit Report of the AGAR for 2020/21 be noted. Resolved to approve Section 1 of the Annual Governance Statement for 2020/21. Signed and dated by the Chairman and Clerk. Resolved to approve Section 2 Accounting Statements of the AGAR for 20120/21. Signed by the Chairman and Clerk.</p> <p>f. CIL Tranche two – remittance received for the second tranche of CIL for £18,499.87</p>	T Wormley	Salary	£413.40	HMRC	PAYE	£96.20	T Wormley	Home Expenses	£18.00	R M Landscapes	Grass cutting	£149.00	YLCA	Training	£10.00	Vision ICT	Website	£84.00	D Brown	Internal Audit	£180.00	Came and Company	Insurance	£696.55	Bardsey Tree Services	Tree work	£840.00	Clerk
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496	<p>PARISH DEVELOPMENT MATTERS</p> <p>a. Chartford Homes (CH)/Homes England (HE) application (18/07278/FU) for 26 dwellings. Chartford are running approximately two months behind schedule. CD agreed to write a welcome letter to all new residents. IG and CD to deliver one of the PC's leaflets to each home.</p> <p>b. Lovell Homes/Homes England Application (17/07970) for 119 houses – Lovell's have appointed a Liaison Officer, Nicola Bailey, who will deal with any local problems and issues. It was noted that so far Lovell's have been very organised and responsive to any issues raised.</p> <p>c. Cycle path – Meeting with representatives from HMP Wealstun and LCC scheduled for 25th May.</p> <p>d. Thorp Arch Grange adverse possession update – Claimant has withdrawn his claim on the land. The adverse possession order has been withdrawn and the land is in LCC ownership.</p>	<p>CD/IG</p> <p>IG</p> <p>NM/SOL</p> <p>SOL</p>																											
497	<p>PLANNING</p> <p>See Appendix 1 for a. and b.</p> <p>a. Applications.</p> <p>b. Decisions and enforcements.</p>																												
498	<p>PARISH PROJECTS</p> <p>a. Village sign and planter – No further update.</p>	SOL																											
499	<p>ORGANISATIONAL MATTERS</p> <p>a. Resignation of Chairman John Richardson noted.</p> <p>b. Vacancy on the PC to be publicised.</p>	Clerk																											

	<p>c. CIL sub-group – Resolved to establish a CIL sub-group. The group will be open to resident representation.</p> <p>d. Process for Lovell enquiries – Agreed to direct any Lovell enquiries to the Liaison Officer and publicise contact details for residents.</p>	<p>Clerk</p> <p>Clerk</p>
500	<p>INFRASTRUCTURE</p> <p>a. Transporter deliveries to Hall Farm – NM and SOL in discussions with landlords and businesses at Thorp Arch Hall re the problem of delivery vehicles trying to access businesses from Thorp Arch Park.</p>	NM/SOL
501	<p>COMMUNITY PARTICIPATION</p> <p>a. Additional Christmas tree lights – Clerk to approach Walton PC regarding their Christmas lights. IG to contact LCC to seek advice on appropriate lights for Thorp Arch. NM to contact John Pendleton re lights for the Woodlands. CD to contact resident who has expressed an interest in helping with the lights project.</p>	<p>Clerk</p> <p>IG/NM</p> <p>CD</p>
502	<p>MINOR ITEMS and ITEMS FOR NEXT AGENDA</p> <p>a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.</p>	
503	<p>CLOSURE</p> <p>There being no further business, the Chairman declared the meeting closed at 8.40pm. The next meeting will be held on Monday 12th July 2021 – 7.00pm. Venue to be confirmed.</p>	

Signed

Date.....

Chairman

Appendix 1

Planning Applications			
Application Number	Address	Description	Decision
Ref: 21/03844/TR	West Wing, Thorp Arch Hall	Work to various trees	Support
Ref: 20/05481/FU	Boston Gates, Whins Lane	Dog day care and grooming facility	Approved
Ref: 21/01016/LI	Mill Lane	Removal of internal stud walls	Approved
Ref: 21/01745/FU/NE	Unit 659, Street 3, Trading Estate	Change of use from light industrial unit to critical care veterinary practice	Approved
Ref: 20/04284/LI	The Old Smithy, 11	Variation off condition 2 on previously approved planning application	Approved

Ref: 21/03122/TR	21 Woodland Drive	Remove decayed Silver Birch tree	Approved
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Planning Enforcements

Case Number	Address	Date Received by LCC	Current Status (new actions in red)
None			

Other

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