



**DRAFT MINUTES OF THE MEETING OF THORP ARCH PARISH COUNCIL held at ALL SAINTS CHURCH ON
MONDAY 8th April 2019 7.00pm**

PRESENT: Councillors: J. Richardson (JR) Chair, M. Smyth (MS) Andrew Rodger (AR) Steve O'Loughlin (SOL)

IN ATTENDANCE: Tina Wormley

OTHERS: Cllr Norma Harrington

124	PUBLIC REPRESENTATIONS None																						
125	TO APPROVE APOLOGIES FOR ABSENCE Emma Shellard (ES) Apologies for absence accepted																						
126	POLICE REPORT Only one crime reported for February: One theft from a vehicle on the Trading Estate. Other news: There were 40 crimes in February for the whole of Wetherby ward, 6 of these were burglary residential. There were 47 crimes in Harewood ward, 18 of these were burglary residential.																						
127	DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS None.																						
128	TO APPROVE the MINUTES of the last MEETING The minutes of the meeting held on Tuesday 11 th March 2019 were accepted as a true record and signed by the Chairman, with one exception. The Speed limit on the bridge is 15mph not 20 as recorded in the minutes.																						
129	CORRESPONDENCE <ul style="list-style-type: none"> • Electoral office has notified the PC that an uncontested election has been declared for Thorp Arch. This means all sitting Councillors will automatically be re-elected. 																						
130	FINANCE <p>a. Payment of accounts authorised</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">T Wormley</td> <td style="width: 40%;">Salary</td> <td style="width: 30%; text-align: right;">£422.57</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td style="text-align: right;">£39.80</td> </tr> <tr> <td>T Wormley</td> <td>Expenses</td> <td style="text-align: right;">£22.00</td> </tr> <tr> <td>J Richardson</td> <td>Expenses</td> <td style="text-align: right;">£47.00</td> </tr> <tr> <td>Central Garage</td> <td>Petrol for mower</td> <td style="text-align: right;">£12.99</td> </tr> <tr> <td>YLCA</td> <td>Subscription</td> <td style="text-align: right;">£299.00</td> </tr> <tr> <td>All Saints Church</td> <td>Hire of Church for meetings</td> <td style="text-align: right;">150.00</td> </tr> </table> <p>b. Balances and receipts noted. c. Bank reconciliation circulated and agreed.</p>	T Wormley	Salary	£422.57	HMRC	PAYE	£39.80	T Wormley	Expenses	£22.00	J Richardson	Expenses	£47.00	Central Garage	Petrol for mower	£12.99	YLCA	Subscription	£299.00	All Saints Church	Hire of Church for meetings	150.00	
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	<p>d. Resolved to increase Colin Sanderson's (Gardener) hourly rate by 28p bringing his hourly rate to £8.51.</p> <p>e. The precept has now been received.</p> <p>f. The internal audit will take place on 10th April. The external audit (annual return) has to be completed before June 19 and will come to the next meeting for approval.</p>	
131	<p>PARISH DEVELOPMENT MATTERS</p> <p>a. Site Allocation Plan (SAP) – Following receipt of the Inspector's report, LCC anticipate the SAP will be in place this summer and their 5-year land supply similarly.</p> <p>b. Homes England (HE) – No further information re application 17/07970 for 119 houses. The Plans Panel meeting will be held on 11th April for application 18/07278/FU for 26 houses (now reduced from 27). The PC will not be represented at the Panel Hearing, but Cllr Lamb will be in attendance. Ward Councillor Harrington agreed to ask Cllr Lamb to query the parking space allocation on behalf of the PC.</p> <p>c. Fenced off land at Thorp Arch Grange – LCC Legal Services have asked some questions about the history of the site and its inclusion in the Neighbourhood Plan. The members of the NP Steering Group active at the time have provided their responses and these have been supplied to Legal Services, which remains intent on mounting a robust challenge to the Claim for title through adverse possession</p> <p>d. PC Claim for title through Adverse Possession at North Lodge – Solicitor instructed by the PC has found useful correspondence in the archived file forwarded by the Clerk. A letter is awaited from the Solicitor advising the PC on the next stages of progressing its Claim.</p> <p>e. Leeds United Football Club (LUFC) –JR & SOL had a productive and cordial meeting with Angus Kinnear from Leeds United FC. Agreed to maintain contact on a quarterly basis.</p>	<p>JR</p> <p>JR</p> <p>Clerk/JR</p> <p>SOL</p>
132	<p>PLANNING</p> <p>See Appendix 1 for a. and b.</p> <p>a. Applications.</p> <p>b. Decisions and enforcements.</p>	
133	<p>PARISH PROJECTS</p> <p>a. Heritage Board – Grant has now been paid.</p> <p>b. The Green – Resolved to instruct a lawn keeper to improve the grassed area on The Green, which has become over run with moss and is patchy. SOL to organise contractor.</p>	<p>SOL</p>
134	<p>ORGANISATIONAL MATTERS</p> <p>a. Tree Works – Clerk has had confirmation from Mike Rhodes re tree works. Work to commence possibly this week.</p> <p>b. Annual Parish Meeting – The APM will be held on Monday 29th April 7.00pm at the school. AR agreed to organise refreshments. Clerk to send out invites. JR to call at the school on Wednesday re the arrangements.</p>	<p>Clerk</p> <p>Clerk JR</p>
135	<p>INFRASTRUCTURE</p> <p>a. Highways and footpaths – Pot holes that have been filled recently are now crumbling. Resolved to bring this to attention of Highways</p> <p>b. SIDs – Subject to the SIDs being in good working order, arrangements have been made for LCC to invoice TAPC for the sum owed for their supply and installation, for which the PC have received support by way of a Grant of £3375 from the LCC Wellbeing Fund. LCC have agreed to net off the Grant to the overall cost involved of £7220 such that the Invoice from Highways to be sent to the Clerk will represent the balance due of £3845 by the PC. SID training is to be held at Wetherby Town Hall which AR will attend.</p>	<p>AR</p> <p>AR</p>

	<p>c. The Sustrans Cycle Route: The PC understands that Sustrans have received Govt funding for the route linking Thorp Arch Trading Estate to the new bridge at Newton Kyme. Ward Councillor Harrington confirmed this.</p> <p>d. 20 mph Speed limit Zones – The PC have now submitted their response and are awaiting feedback from LCC.</p>	
136	<p>COMMUNITY PARTICIPATION</p> <p>a. Benches – ES still sourcing quotes for the work to the benches.</p>	ES
137	<p>MINOR ITEMS and ITEMS FOR NEXT AGENDA</p> <p>a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.</p> <p>b. Annual Parish Meeting – Feedback</p> <p>c. Annual Return</p> <p>d. Internal Audit</p>	
138	<p>CLOSURE</p> <p>There being no further business, the Chairman declared the meeting closed at 9.00pm. The next meeting will be held on Wednesday 8th May 2019 – 7.00 at All Saints Church. The Annual Parish Meeting will be held on Monday 29th April 7.00pm at Lady Elizabeth Hastings School.</p>	

Signed

Date.....

Chairman

Appendix 1

Planning Applications			
Application Number	Address	Description	Decision
Ref: 19/01741/FU	4 Mulberry Garth	Amendment to application, addition of an en-suite window	Object
Ref: 18/07278/FU	Land at Rudgate Park	27 dwellings with access road, hard standings and landscaping	

Planning Enforcements

Case Number	Address	Date Received by LCC	Current Status (new actions in red)
None			

Other

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