

 **DRAFT MINUTES OF THE MEETING OF THORP ARCH PARISH COUNCIL held**

**ON MONDAY 20th APRIL 2020 7.00pm**

**The Meeting was conducted remotely due to Lockdown legislation during the**

**Covid-19 virus outbreak.**

**PRESENT**: Councillors: J. Richardson (JR) Chair, Nicola Midgely (NM), Ian Grainger (IG) Steve O’Loughlin (SOL)

**IN ATTENDANCE**: Tina Wormley

**OTHERS:** None

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| **303** | **PUBLIC REPRESENTATIONS** None |  |
| **304** | **TO APPROVE APOLOGIES FOR ABSENCE** Andrew Peacock (AP). |  |
| **305** | **POLICE REPORT**One crime reported for March: A verbal and physical assault on The Village. No suspect identified. |  |
| **306** | **DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS** None. |  |
| **307** | **TO APPROVE** the **MINUTES** of the last **MEETING** The minutes of the meeting held on Monday 9th March 2020 were accepted as a true record and signed by the Chairman. |  |
| **308** | **CORRESPONDENCE** * Letter from resident – Objecting to HCA site
* Yorkshire Ambulance Service – request to undertake checks on the defibrator. JR to undertake
* Causeway – Will not be published until August/September
 | X |
| **309** | **FINANCE**1. Payment of accounts authorised

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| T Wormley | Salary |  | £403.00 |
| HMRC | PAYE |  | £83.20 |
| T Wormley | Expenses |  | £30.24 |
| J Richardson | Expenses |  | £132.47 |
| Came and Company | Insurance |  | £677.72 |
| YLCA | Subscription |  | £305.00 |
| Thorp Arch Cricket Club | Donation |  | £2000.00 |
| Greensleeves | Lawn Treatment for the Greens |  | £55.00 |
| SM Property Services | Repairs to fence at the Memorial & new fence at North Lodge |  | £1030.00 |

1. Balances and receipts noted.
2. Bank reconciliation circulated and agreed.
3. Cricket club grant – Although grant agreed, there are some outstanding issues relating to the cricket club. Agreed that JR and NM will meet with the club.
4. Covid-19 grant support – Resolved to establish a Covid-19 grant fund should any local organisation be struggling as a result of the current crisis. Clerk to ask Village Diary to publicise.
5. Insurance Claim – Still awaiting outcome of the claim.
6. Internal Audit – the audit is currently underway and will be completed and circulated shortly.
7. Precept – The precept has now been received.
 |  **JR/NM** **Clerk** **Clerk** **Clerk** |
| **310** | **PARISH DEVELOPMENT MATTERS** 1. Homes England (HE) – Homes England application (18/07278/FU) for 26 dwellings – Current work has now slowed down due to the Covid-19 crisis.
2. Homes England Application (17/07970) for 119 houses – Detailed planning application (Reserved Matters) now being considered by Lovells/Homes England. JR to contact Developers and LCC Planners to seek clarification on the application and consultation process.
 |  **JR** |
| **311** | **PLANNING**  See Appendix 1 for a. and b.1. Applications.
2. Decisions and enforcements.
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| **312** | **PARISH PROJECTS**1. Bus shelter bench – Plans for the bench are currently on hold due to the current crisis.
2. V E Celebrations – Now postponed.
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| **313** | **ORGANISATIONAL MATTERS**1. Grass Cutting on The Greens – A contractor has been appointed to cut grass on The Greens during the period of the lockdown. This temporary arrangement will be reviewed as and when the lockdown permits a return to a normal working environment.
2. Communication Report – The PC have received 3 requests for Newsletter sign up.
3. Chairman’s Report – Chairman’s report circulated via Village Diary.
4. Annual Parish Meeting – Postponed.
5. Continuity Plan – A continuity plan for the PC has been created. This will ensure smooth running of the PC should the Clerk or Chairman be unable to continue their duties.
 | **Clerk/JR** |
| **314** | **INFRASTRUCTURE**1. New speed limits – Contractors are aware of the remaining incorrect signs. The national speed limit sign on Dowkell Lane will not be moved at the moment as an application to Highways has to be made to move it. NM has downloaded data from the SID which shows that cars are still speeding on Church Causeway, however the volume of traffic has more than halved since the lockdown.
2. Sustrans – The cycle path is now open and in use. Agreed to write to Sustrans to thank them.
 |  **NM** **Clerk** |
| **315** | **COMMUNITY PARTICIPATION**1. New Noticeboard – The licence for the noticeboard has now been received. Installation is postponed due to the current crisis.
2. Environmental issues – Parish Councillors have put notices on all bins in Thorp Arch. Clerk to contact Locality Team re timescale for emptying them. IG reported that the bin on the cycle path has now been emptied. IG also reported pollution in the river under the Newton Kyme bridge to Yorkshire Water.
 |  **SOL** **Clerk** **IG**  |
| **316** | **MINOR ITEMS and ITEMS FOR NEXT AGENDA**1. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.
2. Cutting of grass verges on Wood Lane. SO and IG to discuss together for next Agenda.
3. Auditor’s Report
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| **317** | **CLOSURE**There being no further business, the Chairman declared the meeting closed at 9pm. **The** **next meeting will be held remotely on Monday 11th May 2020 – 7.00**  |  |

**Signed ……………………………………………….. Date………………………..**

**Chairman**

**Appendix 1**

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|  **Planning Applications** |
| **Application Number** | **Address** | **Description** | **Decision** |
| Ref: 20/00064/FU  | Spring Hill House, 25 Thorp Arch Park | Construction of single storey rear extension, replacement porch to the front, replacement dormer windows to the front and car port to the side. Conversion of garage, installation of aluminium windows and alterations to fenestration. Provision of decking to the rear, hardstanding to the front and bin store to the side. | Approved |
| Ref: 20/02052/TR | Spring Hill House 25 Thorp Arch Park. | T1 Conifer - Remove as height is approx. 8-10 metres. The tree is in the back garden and is growing approximately 3-4m away from the house. It also blocks the sunlight reaching the greenhouse for large portions of the day. We plan to re turf instead of replacing so that we can ensure we receive better sunlight.  | Support |
| Ref. No: 20/01997/COND | Unit 6 The Old Timber Yard, York Road | Consent, agreement or approval of condition 3 of Planning Application 19/06296/FU  |  |
| Ref: 20/00726/FU | 19 Woodland Drive | Single storey rear extension; part conversion and extension to detached garage to form habitable accommodation | Approved |
| **Planning Enforcements** |
| **Case Number** | **Address** | **Date Received by LCC** | **Current Status (new actions in red)** |
| **None**  |

**Other**

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