



**DRAFT MINUTES OF THE MEETING OF THORP ARCH PARISH COUNCIL held at  
LADY ELIZABETH HASTINGS SCHOOL  
ON MONDAY 10<sup>th</sup> FEBRUARY 2020 7.00pm**

**PRESENT:** Councillors: J. Richardson (JR) Chair, Nicola Midgely (NM), Ian Grainger (IG) Steve O’Loughlin (SOL)

**IN ATTENDANCE:** Tina Wormley

**OTHERS:** Cllr Norma Harrington (NH)

273	<b>PUBLIC REPRESENTATIONS</b> None							
274	<b>TO APPROVE APOLOGIES FOR ABSENCE</b> Andrew Peacock (AP),							
275	<p><b>POLICE REPORT</b></p> <p>Three crimes reported for January: Two thefts, one from a business on Walton Road the other a theft of a vehicle from the Trading Estate. One break-in to a summerhouse on The Green, but nothing stolen.</p> <p>IG reported back from the Wetherby PACT (Policing and Community Teams) meeting. There has been an increase in door to door crimes. Residents are encouraged to report all crimes to ensure that records reflect actual crime figures. Mobile Speed Indication Devices (SIDs) can be hired from Wetherby police station. IG to liaise with NM re SID statistics to identify suitable traffic times for hire. Clerk to investigate Neighbourhood Watch schemes in the area. Date of next PACT meeting 3<sup>rd</sup> March.</p>	<b>NM/IG</b>  <b>Clerk</b>						
276	<b>DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS</b> None.							
277	<b>TO APPROVE the MINUTES of the last MEETING</b> The minutes of the meeting held on Monday 13 <sup>th</sup> January 2020 were accepted as a true record and signed by the Chairman.							
278	<p><b>CORRESPONDENCE</b></p> <ul style="list-style-type: none"> <li>• Great British Spring Clean – Litter picking day in Thorp Arch will be held on Sunday 8th March. Meeting in the car park of LEH Primary School at 2pm.</li> <li>• Better Wetherby report – Problem with access to proposed development site at Wetherby race course.</li> <li>• LCC Climate Change Meeting and LCC and Town and Parish Council Forum meetings taking place on Wed 4<sup>th</sup> March</li> </ul>							
279	<p><b>FINANCE</b></p> <p>a. Payment of accounts authorised</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">T Wormley</td> <td style="width: 30%;">Salary</td> <td style="width: 40%; text-align: right;">£415.20</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td style="text-align: right;">£71.00</td> </tr> </table>	T Wormley	Salary	£415.20	HMRC	PAYE	£71.00	
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	<p>T Wormley Expenses £23.35</p> <p>All Saints Church Hire of Church 2019 £120.00</p> <p>Causeway Magazine Donation £350</p> <p>Greensleeves Lawn Treatment on The Green £40.00</p> <p>Vision ICT Website £90.00</p> <p>Handyman Services Benches 565.00</p> <p>b. Balances and receipts noted.</p> <p>c. Bank reconciliation circulated and agreed.</p> <p>d. Internal Auditor – Resolved to appoint Diane Brown to audit the accounts</p>				Clerk
280	<p><b>PARISH DEVELOPMENT MATTERS</b></p> <p>a. Homes England (HE) – Work now underway on the Homes England application (18/07278/FU) for 26 dwellings. Application (17/07970) for 119 houses – PC still do not know who the developer for the site is, despite numerous enquiries to LCC. Cllr NH agreed to investigate and report back.</p>				Cllr NH
281	<p><b>PLANNING</b></p> <p>See Appendix 1 for a. and b.</p> <p>a. Applications.</p> <p>b. Decisions and enforcements.</p>				
282	<p><b>PARISH PROJECTS</b></p> <p>a. Celebration of 75<sup>th</sup> Anniversary of VE Day – Discussions within the Parish are ongoing.</p>				JR
283	<p><b>ORGANISATIONAL MATTERS</b></p> <p>a. Dementia Awareness training – Cllrs to attend Tuesday 18<sup>th</sup> February.</p> <p>b. YLCA Webinar Training sessions – Cllrs to notify Clerk should they wish to register for any of the sessions.</p> <p>c. Communication report – Newsletter ‘sign up’ has now been added to the Homepage, but needs tweaking to ensure request for newsletter is clear.</p> <p>Resolved to instruct Vision ICT to add Accessibility Statement to the website for the sum of £45.</p>				Cllrs Clerk Clerk
284	<p><b>INFRASTRUCTURE</b></p> <p>a. NM to review SID data every 3 month to identify trends that could be reported to the police for monitoring.</p> <p>b. New speed limits – Signs remain unchanged. NM to chase with Highways.</p> <p>c. Sustrans – Planning Application now approved. Work to be completed by 31st March 2020.</p> <p>d. Public Transport Group – NM has joined the Local Parishes Transport Group who are lobbying for a more frequent direct bus service to York from Wetherby. Next meeting to be held 19<sup>th</sup> February.</p>				NM NM NM
285	<p><b>COMMUNITY PARTICIPATION</b></p> <p>a. Noticeboard and Benches – Four benches have now been repaired and painted. The last two will be completed by April. Still awaiting response from HMP Wealstun re noticeboard. Clerk to pursue.</p> <p>b. Working with Neighbouring Parishes – JR has met informally with Chairs from Walton and Boston Spa PC. Issues of common concern were discussed. Next meeting to be held 21<sup>st</sup> April.</p>				SOL Clerk SOL JR
286	<p><b>MINOR ITEMS and ITEMS FOR NEXT AGENDA</b></p>				

	a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.	
287	<p><b>CLOSURE</b></p> <p>There being no further business, the Chairman declared the meeting closed at 8.30pm.  <b>The next meeting will be held on Monday 9<sup>th</sup> March 2020 – 7.00 at Lady Elizabeth Hastings School.</b></p>	

Signed .....

Date.....

Chairman

**Appendix 1**

Planning Applications			
Application Number	Address	Description	Decision
Ref: 20/00300/TR	19 Woodland Drive	T1 Cherry - Remove due to no real value as the whole tree is covered in ivy	<b>Approved</b>
Ref: 20/00064/FU	Spring Hill House, 25 Thorp Arch Park	Single storey rear extension; covered parking area to side; increase area of hardstanding to front; new and replacement windows and doors; decking area to rear; bin store area to side	<b>Support</b>
Ref: 20/00411/FU/N E	Site At: The Greenery Garden Centre Unit 95 A Thorp Arch Retail Park	Retrospective application for Change of Use from Garden Centre and Car Park (A1) to Indoor Market with Car Park and Car Boot Sale Site (sui generis)	<b>Support</b>

**Planning Enforcements**

Case Number	Address	Date Received by LCC	Current Status (new actions in red)
None			

Other

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