



# THORP ARCH

## PARISH COUNCIL

### DRAFT MINUTES OF THE MEETING OF THORP ARCH PARISH COUNCIL HELD

ON MONDAY 8<sup>th</sup> FEBRUARY 2021 – 7.00pm

The Meeting was conducted remotely due to Covid-19 restrictions

**PRESENT:** Councillors: John Richardson (JR) Chair, Nicola Midgley (NM), Steve O’Loughlin (SOL) Charlotte Dyson (CD), Ian Grainger (IG)

**IN ATTENDANCE:** Tina Wormley

**OTHERS:** Ward Councillor Norma Harrington (NH)

440	<b>PUBLIC REPRESENTATIONS</b> One resident										
441	<b>TO APPROVE APOLOGIES FOR ABSENCE</b> None										
442	<b>POLICE REPORT</b> One crime reported for December, a burglary on Northfields. It was noted that the new system of delivering crime statistics will be discussed at the North East Leeds Town and Parish Council’s Forum on the 25 <sup>th</sup> February – 6.30pm										
443	<b>DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS</b> None										
444	<b>TO APPROVE the MINUTES of the last MEETING</b> The minutes of the meeting held on Monday 11 <sup>th</sup> January 2021 were accepted as a true record.										
445	<b>CORRESPONDENCE</b> <ul style="list-style-type: none"> <li>• Works to the bridge – will be publicised in newsletter and website</li> <li>• Census 2021 – will be publicised in newsletter and website</li> <li>• YLCA Conference – Cllrs to let Clerk know if wish to attend sessions</li> </ul>										
446	<b>FINANCE</b> <p>a. Payment of accounts authorised</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">T Wormley</td> <td style="width: 40%;">Salary</td> <td style="width: 30%; text-align: right;">£421.60</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td style="text-align: right;">£88.00</td> </tr> <tr> <td>T Wormley</td> <td>Home Expenses</td> <td style="text-align: right;">£18.00</td> </tr> </table>	T Wormley	Salary	£421.60	HMRC	PAYE	£88.00	T Wormley	Home Expenses	£18.00	
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	<p>J Richardson Expenses £56.00  YLCA Training Webinars £45.00  C Williamson Payroll £29.75  Handyman Services Bench and Memorial Repairs £407.00</p> <p>b. Balances and receipts noted.  c. Bank reconciliation circulated and agreed.  d. Resolved to instruct Bardsey Tree Services to undertake tree work in Thorp Arch  e. Causeway grant – Following a request from Causeway for financial support, the PC agreed to arrange a meeting with the Causeway treasurer and a representative from Walton PC, to discuss improving economic viability of the publication.</p>				NM SOL
447	<p><b>PARISH DEVELOPMENT MATTERS</b></p> <p>a. Chartford Homes (CH)/Homes England (HE) application (18/07278/FU) for 26 dwellings, is progressing and almost now complete. Completion date for the site is expected to be March/April 2021.  b. Lovell Homes/Homes England Application (17/07970) for 119 houses – No response as yet to JR's letter.  c. Cycle path – Nothing further to report. Agreed that the next meeting with the prison and Highways, should be on site rather than remote.  d. Thorp Arch Grange adverse possession update – SOL has contacted LCC who have reported no further developments. SOL to clarify PC expectations to LCC.  e. British Library development proposal – Large scale redevelopment of library planned which will coincide with the Lovells development. Concerns about scale of construction traffic for both. NH agreed to ensure that Ward Cllrs monitor this with Planners.</p>				JR JR/NM SOL SOL NH
448	<p><b>PLANNING</b></p> <p>See Appendix 1 for a. and b.  a. Applications.  b. Decisions and enforcements.</p>				
449	<p><b>PARISH PROJECTS</b></p> <p>a. Village bench – Now completed and in place next to the bus stop on The Village.  b. Village sign and planter – Application and information now submitted to Leeds City Council and awaiting a response. Have identified a contractor who can provide the sign.</p>				SOL
450	<p><b>ORGANISATIONAL MATTERS</b></p> <p>a. Social media update – Logo, leaflet and poster now completed. Resolved £92 for printing of the leaflet and £30 for the poster. Agreed to put leaflet into Causeway as an insert. CD to contact Village Society re a letter to new residents on the Chartford Homes development.  b. War Memorial Improvements – Agreed to apply for grants to clean the War Memorial, including to Ward Cllrs. It was noted that recent further damage incurred to flagstones and chain link fencing had now been repaired.</p>				CD SOL
451	<p><b>INFRASTRUCTURE</b></p> <p>a. Traffic calming measures – Still awaiting road markings on the bridge and cycle path crossing. NM forwarded SID data to the police, who have acknowledged there is a problem and will deploy staff when they can.  b. Footpath outside the school – Funding for this now secured. The path should proceed at the end of the financial year.</p>				NM NH

<b>452</b>	<p><b>COMMUNITY PARTICIPATION</b></p> <p>a. Removal of debris and weeds from bridge area – LCC contractor will undertake clearance of the area.</p> <p>b. Litter issues – Village Society Covid safe litter pick will take place on Sunday 21<sup>st</sup> February. Resolved to purchase 6 tabards and 3 pickers to support the litter pick. Still awaiting response from LCC re application for replacement bin. Clerk to chase and copy NH in.</p> <p>c. Climate Action group – Agreed to engage with other green groups in the area and will liaise with Boston Spa and Walton PC.</p>	<p><b>IG/Clerk</b></p> <p><b>SOL</b></p> <p><b>Clerk</b></p> <p><b>IG/SOL</b></p>
<b>453</b>	<p><b>MINOR ITEMS and ITEMS FOR NEXT AGENDA</b></p> <p>a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.</p>	
<b>454</b>	<p><b>CLOSURE</b></p> <p>There being no further business, the Chairman declared the meeting closed at 9.15pm.  <b>The next meeting will be held remotely on Monday 8<sup>th</sup> March 2021 – 7.00pm – 9.00pm</b></p>	

Signed .....

Date.....

**Chairman**

## Appendix 1

<b>Planning Applications</b>			
<b>Application Number</b>	<b>Address</b>	<b>Description</b>	<b>Decision</b>
Ref: 20/07993/FU	24 Thorp Arch Park	Single storey front/side extension	Refused
Ref: 20/08599/LI/NE	Thorp Arch Hall	Listed building application for replacement of existing first floor windows with heritage double glazing, timber sliding sash windows	Support
Ref: 21/00694/TR	6 Walton Chase	Sycamore – Remove due to excess shading and low amenity value	Neutral
Ref: No 20/04441/COND	All Saints Church, Church Causeway	Consent, agreement or approval required by condition 5 of planning application 17/05899/FU	Support
Ref: 21/00679/FU	Hérons Keep, Church Causeway	Variation of condition No. 2 (Approved Plans) to previously approved planning application 19/06079/FU for alterations to the approved plans	Object

## Planning Enforcements

<b>Case Number</b>	<b>Address</b>	<b>Date Received by LCC</b>	<b>Current Status (new actions in red)</b>

None

Other

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