

**DRAFT MINUTES OF THE MEETING OF THORP ARCH PARISH COUNCIL held at ALL SAINTS CHURCH ON MONDAY 14th JANUARY 2019 7.00pm**

**PRESENT**: Councillors: J. Richardson (JR) Chair, A. Rodger (AR), M. Smyth (MS)

**IN ATTENDANCE**: Tina Wormley

**OTHERS:** Emma Shellard (ES), PCSO Lou Crossland

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| **79** | **PUBLIC REPRESENTATIONS** None |  |
| **80** | **TO APPROVE APOLOGIES FOR ABSENCE** None |  |
| **81** | **POLICE REPORT**PCSO Crossland reported the following: One report of criminal damage on The Village. Suspect had no keys so broke downstairs window to gain entry to property. Theft of motor vehicle from the Trading Estate. Attempted burglary on the Trading Estate, nothing removed. Other news: There were 41 crimes in December for the whole of Wetherby ward, 10 of these were burglary residential. There were 37 crimes in Harewood ward, 17 of these were burglary residential. |  |
| **82** | **DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS** None. |  |
| **83** | **TO APPROVE** the **MINUTES** of the last **MEETING** The minutes of the meeting held on Monday 10th December 2018 were accepted as a true record and signed by the Chairman. |  |
| **84** | **TO CONSIDER CO-OPTION OF A NEW MEMBER TO THE COUNCIL**Emma Shellard was unanimously co-opted to the Parish Council. Emma has lived in the Woodlands/Walton Chase part of Thorp Arch for nine years, and is looking forward to working as a Parish Councillor. |  |
|  | **CORRESPONDENCE*** Outer North East Town and Parish Council Forum 24th January – ES and AR to attend
* YLCA Leeds Branch meeting 19th February – JR to attend
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| **85** | **FINANCE**1. Payment of accounts authorised

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| T Wormley | Salary |  | £422.57 |
| HMRC | PAYE |  | £39.80 |
| T Wormley | Expenses |  | £26.99 |
| Causeway Magazine | Donation | £350.00 |
| J Richardson | Expenses |  | £34.00 |
| All Saints Church | Room Hire (3 Months) |  | 90.00 |
| Knaresborough Engineering | Heritage Board |  | 2100.00 |

1. Balances and receipts noted.
2. To receive the bank reconciliation
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| **86** | **PARISH DEVELOPMENT MATTERS** 1. Neighbourhood Plan (NP) – Nothing to report
2. Core Strategy – No further developments.
3. Site Allocation Plan (SAP) – The PC understand that the Parlington site has now been reduced in scale to 792 houses (was 1058), Grove Road in Boston Spa now 88 houses (was 103). We also understand that under the Green Belt proposals, it seems that a significant development east of Wetherby (Site HG2-226) is being retained, and that the Green Belt is being strengthened, specifically: *to help prevent neighbouring settlements such as Bickerton, Walton and Thorp Arch from merging into one another and help retain their individual identities.*
4. Homes England (HE) – with the help of Arrowsmiths, the PC has now completed its objection to the HE application for 33 dwellings. Clerk to submit to planning and upload to website.
5. Fenced off land at Thorp Arch Grange – Still awaiting update from Cllr Lamb. Clerk to contact him.
6. Adverse Possession – JR and Clerk have met with solicitors re adverse possession of land at North Lodge. Clerk to locate correspondence from archive and then through the appointed solicitor will pursue the process for possessory land title.
 |  **Clerk** **Clerk****Clerk/JR** |
| **87** | **PLANNING**  See Appendix 1 for a. and b.1. Applications.
2. Decisions and enforcements.
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| **88** | **PARISH PROJECTS**1. Heritage Board – The Board will be installed this week.
2. War Memorial – Progressing. JR to meet with the contractor this week.
 |  **AR** **JR** |
| **89** | **ORGANISATIONAL MATTERS**1. FOI Request – The PC has received an FOI request. Clerk to forward requested information.
2. Tree Works – Mike Rhodes now contacted. Planning permission being checked with Richard Lapish from LCC, then works will proceed.
 | **Clerk****Clerk** |
| **90** | **INFRASTRUCTURE**1. Highways and footpaths – Nothing to report
2. SID – The SID on Walton is still faulty. AR/JR to meet LCC engineer on site 22nd January.
3. Sign for The Village – Sign has been requested. Still awaiting LCC visit to site.
4. Flooding area on Church Causeway – Clerk has reported blocked drains, which are causing rain water to pool, to the Gullies Department at LCC, who have said they will attend and clear them.
 |  **AR/JR** **Clerk****Clear** |
| **91** | **COMMUNITY PARTICIPATION**1. Public transport initiative – AR reviewing any action required by the PC, and future requirement to attend.
2. Outer North East Neighbourhood Watch group – PC will not be represented but information has been communicated to residents through the village diary.
 |  **AR** |
| **92** | **MINOR ITEMS and ITEMS FOR NEXT AGENDA**1. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.
2. Internal Audit
3. Co-option of New Member
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| **93** | **CLOSURE**There being no further business, the Chairman declared the meeting closed at 9.00pm. **The** **next meeting will be held on Tuesday 12TH February 2019, (not Monday) – 7.00 at All Saints Church.** |  |

**Signed ……………………………………………….. Date………………………..**

**Chairman**

**Appendix 1**

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|  **Planning Applications** |
| **Application Number** | **Address** | **Description** | **Decision** |
| Ref:18/05121/FU | 34 Walton Chase | Outbuilding to rear | Approved |
| Ref: 18/06047/FU | Ivanhoe, Walton Road | Single storey rear extension  | Approved |
| Ref: 18/05712/FU | Leeds United Training Ground | Two storey modular building | Approved |
| **Planning Enforcements** |
| **Case Number** | **Address** | **Date Received by LCC** | **Current Status (new actions in red)** |
| **None**  |

**Other**

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