

**DRAFT MINUTES OF THE MEETING OF THORP ARCH PARISH COUNCIL held at ALL SAINTS CHURCH ON MONDAY 8th JULY 2019 7.00pm**

**PRESENT**: Councillors: J. Richardson (JR) Chair, Andrew Rodger (AR) Steve O’Loughlin (SOL)

**IN ATTENDANCE**: Tina Wormley

**OTHERS: PCSO** Chris Beetham

|  |  |  |
| --- | --- | --- |
| **172** | **PUBLIC REPRESENTATIONS**  None |  |
| **173** | **TO APPROVE APOLOGIES FOR ABSENCE**  Emma Shellard (ES) |  |
| **174** | **POLICE REPORT**  Two thefts reported on the Trading Estate  Other news:  Speeding issues are currently being monitored by the police.  There has been a number of incidents of anti-social behaviour in Boston Spa. This is being monitored and dealt with by the Police and Leeds City Council.  Action Fraud has experienced an increase in the reporting of malicious calls and voicemails, to members of the public purporting to be from HMRC. Fraudsters are spoofing genuine HMRC telephone numbers to deceive their victims over the phone. Always question unsolicited requests for your personal or financial information. If you receive a call, text or email of this nature and have not lost money, you can report this as phishing to Action Fraud at: https://www.actionfraud.police.uk/report-phishing  Residents are advised to ensure their doors are locked when in their gardens following a number of thefts where suspects have entered properties when residents are in their gardens. |  |
| **175** | **DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS**  None. |  |
| **176** | **TO APPROVE** the **MINUTES** of the last **MEETING**  The minutes of the meeting held on Wednesday 10th June 2019 were accepted as a true record and signed by the Chairman. |  |
| **177** | **CORRESPONDENCE**   * Education Admissions – agreed to check that the school don’t have any issues with the new admissions policy * Highways – have checked pooling on Church Causeway and can find no problems with gullies. Will examine drainage in the area * Bus information strategy – residents can find out more on:   [www.yourvoice.westyorks-ca.uk/bus-information-strategy](http://www.yourvoice.westyorks-ca.uk/bus-information-strategy) |  |
| **178** | **FINANCE**   1. Payment of accounts authorised      |  |  |  |  | | --- | --- | --- | --- | | T Wormley | Salary |  | £498.90 | | HMRC | PAYE |  | £58.80 | | T Wormley | Expenses |  | £28.40 | | Greensleeves Lawn Treatment | Treatment for lawn on Lower Green |  | £50.00 | | Central Garage | Petrol for Mower |  | £13.33 | | C Sanderson | Grass cutting |  | £68.08 | | GDPR | Data Protection Fee |  | £35.00 |  1. Balances and receipts noted. 2. Bank reconciliation circulated and agreed. 3. Resolved to accept recommendations from the finance sub group |  |
| **179** | **PARISH DEVELOPMENT MATTERS**   1. Site Allocation Plan (SAP) – SAP will be adopted on 10th July. Leeds now have a 5-year land supply. 2. Homes England (HE) – The Planning application (18/07278/FU) has now been agreed for 23 dwellings, not 26 as previously stated. No further information re application 17/07970 for 119 houses. 3. Fenced off land at Thorp Arch Grange – LCC have confirmed they will cut the hedge promptly. 4. PC Claim for title through Adverse Possession for land opposite North Lodge – Still awaiting confirmation from land registry re possessory title. |  |
| **180** | **PLANNING**  See Appendix 1 for a. and b.   1. Applications. 2. Decisions and enforcements. |  |
| **181** | **PARISH PROJECTS**   1. No reports |  |
| **182** | **ORGANISATIONAL MATTERS**   1. Vexatious Policy – Resolved to adopt Vexatious Policy 2. Accessibility Legislation – Clerk to liaise with website provider re implementation of the legislation. 3. Parish and Town Council Charter working Group – Resolved to write to Cllr Matthew Robinson expressing disappointment that LCC switchboard contact details are listed rather than named officers, which would be helpful for PC’s. 4. Agreed to research newsletter templates for the PC newsletter. | **Clerk**  **Clerk**  **Clerk**  **Clerk** |
| **183** | **INFRASTRUCTURE**   1. Highways and footpaths – LCC to re-visit Church Causeway to examine cause of pooling. Previous visit has concluded that gullies are not the problem. 2. SIDs – Walton Road SID still not working. AR to keep monitoring for action by LCC 3. 20 mph Speed limit Zones – Still awaiting feedback from LCC. 4. Sustrans – in discussion with Rockspring to reach agreement to proceed with the cycle path   to the bridge at Newton Kyme | **AR** |
| **184** | **COMMUNITY PARTICIPATION**   1. Benches – Resolved to proceed with quote for repainting and repairing of benches. The work will take place later in the year or Spring next year. Resolved to proceed with repair and relocation of old noticeboard. Location to be agreed. JR to liaise with Highways. 2. Charity fruit and veg stall on the Lower Green – Agreed to grant permission to hold the stall. SOL to liaise with stall holder. AR to draft letter re legal use of the land for the stall. 3. Overgrown trees/shrubs on The Village – Resolved to write to the resident requesting cutting back of overhanging hedges and shrubs. | **JR**  **SOL/AR**  **Clerk**    **Clerk** |
| **185** | **MINOR ITEMS and ITEMS FOR NEXT AGENDA**   1. Items for the agenda to be forwarded to the Clerk up to one week before the meeting. |  |
| **186** | **CLOSURE**  There being no further business, the Chairman declared the meeting closed at 9.00pm.  **No meeting in August**  **The** **next meeting will be held on Monday 9th September 2019 – 7.00 at All Saints Church.** |  |

**Signed ……………………………………………….. Date………………………..**

**Chairman**

**Appendix 1**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Planning Applications** | | | | | | |
| **Application Number** | **Address** | | **Description** | | **Decision** | |
| **Ref: 19/03438/TR** | Na Duka – The Green | | T1 Holly - Fell due to leaning growth and damage to outbuilding T2 Ash - Fell due to excessive shading and leaning onto neighbouring fence | | **No Objection** | |
| **Ref:16/03692/OT** | Rudgate, Park Walton | | Outline application for residential development for up to 23 dwellings | | **Approved** | |
| **Ref: 19/04007/FU** | 42 The Village Thorp Arch Wetherby LS23 7AG | | First floor rear extension - Old School House | | **Neutral** | |
| **Planning Enforcements** | | | | | |
| **Case Number** | | **Address** | **Date Received by LCC** | **Current Status (new actions in red)** | |
| **None** | | | | | |

**Other**

|  |
| --- |
|  |