



DRAFT MINUTES OF THE MEETING OF THORP ARCH PARISH COUNCIL HELD

ON MONDAY 13TH JULY 2020 7.00pm

The Meeting was conducted remotely due the Covid-19 crisis

PRESENT: Councillors: John Richardson (JR) Chair, Nicola Midgely (NM), Ian Grainger (IG) Steve O’Loughlin (SOL)

IN ATTENDANCE: Tina Wormley

OTHERS: Ward Councillor Norma Harrington (NH); Charlotte Dyson (CD)

350	PUBLIC REPRESENTATIONS None										
351	TO APPROVE APOLOGIES FOR ABSENCE None										
352	POLICE REPORT One crime reported for June: Theft of items from a vehicle on the trading estate. PACT Meeting – JR attended the remote meeting. Less crime recorded than previous year. Most burglaries relate to bike thefts.										
353	DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS None.										
354	TO APPROVE the MINUTES of the last MEETING The minutes of the meeting held on Monday 8 th June 2020 were accepted as a true record and signed by the Chairman.										
355	TO CO-OPT A NEW MEMBER TO THE PARISH COUNCIL Charlotte Dyson was unanimously co-opted to the Parish Council.										
356	CORRESPONDENCE <ul style="list-style-type: none"> • West Yorkshire Devolution Deal – JR to respond on behalf of PC and circulate draft. • YLCA – Training webinars. Clerk to circulate to CD. 										
357	FINANCE <p>a. Payment of accounts authorised</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">T Wormley</td> <td style="width: 30%;">Salary</td> <td style="width: 40%; text-align: right;">£402.80</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td style="text-align: right;">£83.40</td> </tr> <tr> <td>T Wormley</td> <td>Expenses</td> <td style="text-align: right;">£18.00</td> </tr> </table>	T Wormley	Salary	£402.80	HMRC	PAYE	£83.40	T Wormley	Expenses	£18.00	
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	<p>R M Landscapes Grass Cutting £244.00</p> <p>J Richardson Expenses – Defib pads £34.74</p> <p>SM Property Services Repair of wall £550.00</p> <p>Greensleeves Lawn treatment to Greens £55.00</p> <p>Handyman Services Work to benches £210.00</p> <p>b. Balances and receipts noted.</p> <p>c. Bank reconciliation circulated and agreed.</p> <p>d. Resolved to accept updated Financial regulations.</p>				Clerk
358	<p>PARISH DEVELOPMENT MATTERS</p> <p>a. Chartford Homes (CH)/Homes England (HE) – CH/HE application (18/07278/FU) for 26 dwellings – progressing.</p> <p>b. Lovell Homes/Homes England Application (17/07970) for 119 houses – Issues noted around contamination and drainage. The PC are pleased to see that LCC are taking a firm line on these matters. LCC Site visits have not been taking place due to the coronavirus crisis, which may have slowed progression of the application. The cycle path condition in the outline consent requires resolution of ownership of land involved between LCC and MoJ Estates. Discussions are ongoing.</p> <p>c. Cycle Path –JR/ NM met with Michael Norcliffe and Vicki Franks from LCC Highways, who gave some encouragement about a possible future route. JR has been liaising with MoJ Estates re any future route running through their land. Further response awaited from MoJ.</p> <p>d. Thorp Arch Grange adverse possession update – Discussions are ongoing with LCC.</p>				JR JR/NM
359	<p>PLANNING</p> <p>See Appendix 1 for a. and b.</p> <p>a. Applications.</p> <p>b. Decisions and enforcements.</p>				
360	<p>PARISH PROJECTS</p> <p>a. North Lodge Green – Work on the wall now complete.</p> <p>b. Planters – Paula Letts (PL) has agreed to take over from Fiona Royffe who has stood down from planting the troughs. PL will advise the PC on a planting scheme for North Lodge Green.</p> <p>c. Noticeboard – Licence now agreed. Build and installation will take approximately 6 weeks. Resolved final figure of £1944.00.</p>				JR/SOL SOL
361	<p>ORGANISATIONAL MATTERS</p> <p>a. Grass Cutting Schedule – IG circulated LCC’s grass cutting and spraying times.</p> <p>b. Overgrown Hedges on Walton Road – Now cut. The land is in ownership of the prison.</p> <p>c. Defibrillator – Replacement pads for the defibrillator now purchased and delivered. JR and CD to replace.</p> <p>d. Damage to post on Lower Green – A contractor has been instructed to repair the post for the sum of £285. Invoice will be forwarded to the company responsible for the damage.</p> <p>e. Standing Orders Addendum – resolved to adopt.</p>				IG JR/CD Clerk Clerk
362	<p>INFRASTRUCTURE</p> <p>a. Sustrans Route – The Sustrans fence will not prevent access by quad bikes as access needs to be retained for wheelchair users. This will allow quad bikes to get through. NM to make a request to Ward Cllr NH for additional bin on the cycle route.</p> <p>b. Brown bin collections – PC thanked Ward Cllr NH for inclusion of resident collections at The Firs, Church Causeway and Whitegates, Dowkell Lane.</p>				NM Ward Cllr NH

	<p>c. Thorp Arch Bridge Repairs – will commence on the 10th August for 4 months. The bridge will remain open throughout. Info to be put on website and Village Dairy/Causeway.</p> <p>d. Thorp Arch SID Data – NM reported on data from the SID. 65% of vehicles were shown to be speeding on Church Causeway, this reduced to 50% during lockdown. Full data will be put into the PC Newsletter. Agreed to request speed checks from the police during periods of high speeding in local hotspots.</p>	<p>Clerk</p> <p>NM</p>
363	<p>COMMUNITY PARTICIPATION</p> <p>a. Environmental Issues – SOL confirmed that the lawn treatment on the Greens is not harmful to dogs but that the treatment needs to be left undisturbed for an hour.</p>	SOL
364	<p>MINOR ITEMS and ITEMS FOR NEXT AGENDA</p> <p>a. Bench on The Village</p> <p>b. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.</p>	SOL
365	<p>CLOSURE</p> <p>There being no further business, the Chairman declared the meeting closed at 9.00pm. The next meeting will be held remotely on Monday September 14th 2020 – 7.00</p>	

Signed

Date.....

Chairman

Appendix 1

Planning Applications			
Application Number	Address	Description	Decision
Ref: 20/03305/FU	19 Northfields, Thorp Arch	Construction of single storey front extension with porch overhang, single storey rear extension, first floor extension above the garage, application of white render to dwelling and alterations to fenestration.	Support

Planning Enforcements

Case Number	Address	Date Received by LCC	Current Status (new actions in red)
None			

Other

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