



**DRAFT MINUTES OF THE MEETING OF THORP ARCH PARISH COUNCIL held**

**ON THURSDAY 8<sup>th</sup> JUNE 2020 7.00pm**

**The Meeting was conducted remotely due to Lockdown legislation during the Covid-19 virus outbreak.**

**PRESENT:** Councillors: John Richardson (JR) Chair, Nicola Midgely (NM), Ian Grainger (IG) Steve O’Loughlin (SOL)

**IN ATTENDANCE:** Tina Wormley

**OTHERS:** Ward Councillor Norma Harrington (NH)

335	<b>PUBLIC REPRESENTATIONS</b> None	
336	<b>TO APPROVE APOLOGIES FOR ABSENCE</b> None	
337	<b>POLICE REPORT</b> Two crimes reported for May: Public order offence on Wighill Lane – Security Guard threatened. Burglary on Dowkell Lane – Chickens stolen from chicken coup.	
338	<b>DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS</b> None.	
339	<b>TO APPROVE the MINUTES of the last MEETING</b> The minutes of the meeting held on Monday 14 <sup>th</sup> May 2020 were accepted as a true record and signed by the Chairman.	
340	<b>CORRESPONDENCE</b> <ul style="list-style-type: none"> <li>• Covid-19 Public Information – The PC receives a huge amount of public information about the covid-19 crisis. Agreed to write a letter to Judith Blake thanking her and her staff for the City Council’s efficient and comprehensive response to the crisis.</li> <li>• The PC asked for thanks to be passed to Ailsa Jarvis for her excellent work in distributing covid-19 information via the village diary.</li> <li>• West Yorkshire Devolution Deal – Information about the Deal to be put on website and village diary. Ward Cllr NH to arrange a briefing for Local PCs on key points.</li> <li>• Accessibility legislation – Clerk to check any further additions required to the website. The website has an accessibility statement.</li> </ul>	
341	<b>FINANCE</b> <ul style="list-style-type: none"> <li>a. Payment of accounts authorised</li> </ul>	

	<p>T Wormley Salary £403.00</p> <p>HMRC PAYE £83.20</p> <p>T Wormley Expenses £10.00</p> <p>R M Landscapes Grass Cutting £188.00</p> <p>F Royffe Planters £110.00</p> <p>ICO Data protection – Standing order £35.00</p> <p>b. Balances and receipts noted.</p> <p>c. Bank reconciliation circulated and agreed.</p> <p>d. Resolved to accept the Finance sub group recommendations.</p> <p>e. Insurance Claim – Awaiting information regarding the excess on the insurance claim for damage to the fence at The Green.</p>				<b>Clerk</b>
<b>342</b>	<p><b>PARISH DEVELOPMENT MATTERS</b></p> <p>a. Homes England (HE) – Homes England application (18/07278/FU) for 26 dwellings – progressing.</p> <p>b. Homes England Application (17/07970) for 119 houses – Arrowsmiths’ draft report awaited. PC will then submit to Leeds City Council.</p> <p>c. Cycle Path – HMP Wealstun/MofJ Estates have indicated willingness to consider how they can lend support to the cycle path within the above Application and its further extension. Leeds United Football Club (LUFC) have also indicated a willingness to support the Cycle path. SOL to liaise with LUFC.</p> <p>d. Thorp Arch Grange adverse possession update – LCC advised that further communication had taken place between the Council and the claimant. JR to continue monitoring and to advise Ward Councillor Lamb of developments</p>				<b>JR</b> <b>JR</b> <b>SOL</b> <b>JR</b>
<b>343</b>	<p><b>PLANNING</b></p> <p>See Appendix 1 for a. and b.</p> <p>a. Applications.</p> <p>b. Decisions and enforcements.</p>				
<b>344</b>	<p><b>PARISH PROJECTS</b></p> <p>a. North Lodge Green – Work on the wall is due to be completed by the end of June.</p>				<b>JR/SOL</b>
<b>345</b>	<p><b>ORGANISATIONAL MATTERS</b></p> <p>a. Grass Cutting on The Greens – The greens and verges will be cut along with sycamore branches that are impacting on Village Sign on Wood Lane. IG’s environmental plan/schedule to incorporate LCC cutting and spraying times.</p> <p>b. Andrew Peacock has resigned due to work commitments. This has created a vacancy which is being advertised with a view to co-opting a new Cllr at the July meeting.</p> <p>c. Footpath along the Wharfe from Thorp Arch towards Wetherby – it was agreed that this footpath has not been viable for a long time and no further action by PC was necessary.</p> <p>d. Defibrillator – Replacement pads for the defibrillator are on order but difficulty/delays are being experienced. JR to chase.</p>				<b>IG</b> <b>Clerk</b> <b>JR</b>
<b>346</b>	<p><b>INFRASTRUCTURE</b></p> <p>a. Sustrans Route – Sustrans have confirmed that a fence will be installed which should prevent access by quad bikes. NM to check start date of the work. Bins along the route need emptying.</p> <p>b. Ward Cllr NH agreed to refer any bins in Thorp Arch that need emptying to LCC.</p>				<b>NM</b> <b>Ward Cllr NH</b>
<b>347</b>	<p><b>COMMUNITY PARTICIPATION</b></p>				

	<p>a. Planters and Village Signs – Fiona Royffe is stepping down from her work with the planters. The PC expressed their appreciation for Fiona’s work over many years. SOL has a resident in mind who may be willing to undertake the job of filling the planters. SOL to arrange for changes to the sign on Wood Lane.</p> <p>b. Environmental issues – IG to amend his environmental plan scheduling it into three phases. The Plan will be discussed later in the year.</p>	<p><b>SOL</b></p> <p><b>SOL</b></p> <p><b>IG</b></p>
<b>348</b>	<b>MINOR ITEMS and ITEMS FOR NEXT AGENDA</b>	
	<p>a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.</p>	
<b>349</b>	<b>CLOSURE</b>	
	<p>There being no further business, the Chairman declared the meeting closed at 8.40pm.  <b>The next meeting will be held remotely on Monday July 13th 2020 – 7.00</b></p>	

Signed .....

Date.....

Chairman

**Appendix 1**

<b>Planning Applications</b>			
<b>Application Number</b>	<b>Address</b>	<b>Description</b>	<b>Decision</b>
Ref: 20/02622/RM	Land off Walton Road	Reserved Matters planning application for residential development for 119 dwellings relating to 17/07970/OT Outline was not an EIA application	
Ref: 20/03203/TR	Thorp Arch 1 Pear Tree Acre	T1 Conifer - To remove, has become too big for its location. On a raised area. Other shrubs and trees are being suppressed. The removal of the conifer will allow these to flourish. Low amenity value.	Support

**Planning Enforcements**

<b>Case Number</b>	<b>Address</b>	<b>Date Received by LCC</b>	<b>Current Status (new actions in red)</b>
None			

**Other**

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