



**DRAFT MINUTES OF THE MEETING OF THORP ARCH PARISH COUNCIL held at ALL SAINTS CHURCH ON
MONDAY 11th March 2019 7.00pm**

PRESENT: Councillors: J. Richardson (JR) Chair, M. Smyth (MS) Emma Shellard (ES) Steve O'Loughlin (SOL)

IN ATTENDANCE: Tina Wormley

OTHERS: None

109	PUBLIC REPRESENTATIONS None																									
110	TO APPROVE APOLOGIES FOR ABSENCE Apologies for Andrew Rodger (AR) Accepted																									
111	POLICE REPORT Only one crime reported for February: One theft from a vehicle on the Trading Estate. Other news: There were 44 crimes in February for the whole of Wetherby ward, 8 of these were burglary residential. There were 29 crimes in Harewood ward, 8 of these were burglary residential.																									
112	DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS None.																									
113	TO APPROVE the MINUTES of the last MEETING The minutes of the meeting held on Tuesday 12 th February 2019 were accepted as a true record and signed by the Chairman.																									
114	CORRESPONDENCE <ul style="list-style-type: none"> • JR to attend Planning conference on 26th March 																									
115	<p>FINANCE</p> <p>a. Payment of accounts authorised</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">T Wormley</td> <td style="width: 40%;">Salary</td> <td style="width: 30%; text-align: right;">£422.37</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td style="text-align: right;">£40.00</td> </tr> <tr> <td>T Wormley</td> <td>Expenses</td> <td style="text-align: right;">£16.00</td> </tr> <tr> <td>S M Property Services</td> <td>War memorial Improvements and fence</td> <td style="text-align: right;">£6260.00</td> </tr> <tr> <td>D Bailey-Hague</td> <td>Heritage Board</td> <td style="text-align: right;">£720.00</td> </tr> <tr> <td>Arrowsmith Associates</td> <td>Consultancy</td> <td style="text-align: right;">1800.00</td> </tr> <tr> <td>Vision ICT</td> <td>Subscription</td> <td style="text-align: right;">42.00</td> </tr> <tr> <td>C Williamson</td> <td>Payroll</td> <td style="text-align: right;">16.00</td> </tr> </table> <p>b. Balances and receipts noted. c. Bank reconciliation circulated and agreed.</p>	T Wormley	Salary	£422.37	HMRC	PAYE	£40.00	T Wormley	Expenses	£16.00	S M Property Services	War memorial Improvements and fence	£6260.00	D Bailey-Hague	Heritage Board	£720.00	Arrowsmith Associates	Consultancy	1800.00	Vision ICT	Subscription	42.00	C Williamson	Payroll	16.00	
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116	PARISH DEVELOPMENT MATTERS																									

	<ul style="list-style-type: none"> a. Site Allocation Plan (SAP) – JR to attend Planning conference 26th March. Update on SAP expected. b. Homes England (HE) – No further information. c. Fenced off land at Thorp Arch Grange – JR to contact LCC legal department to try and secure further information. May consider raising the issue with local media if not successful. d. Adverse Possession at North Lodge – No further news. Still with solicitor. e. Leeds United Football Club (LUFC) Training ground application – No response to invite to meeting as yet. JR to chase. 	<p>JR</p> <p>JR</p>
117	<p>PLANNING</p> <p>See Appendix 1 for a. and b.</p> <ul style="list-style-type: none"> a. Applications. b. Decisions and enforcements. 	
118	<p>PARISH PROJECTS</p> <ul style="list-style-type: none"> a. Heritage Board – Now installed. Grant reporting requirements completed and submitted to LCC. b. War Memorial – Work completed, including re-installation of the chain link fence. Agreed to have dead tree removed. A resident has anonymously donated a replacement tree. The bench will be relocated on to the grassed area. 	JR
119	<p>ORGANISATIONAL MATTERS</p> <ul style="list-style-type: none"> a. Tree Works – Clerk to chase Mike Rhodes. Will consider using another provider if unsuccessful b. Elections – Clerk explained the election process including information about the nomination process and purdah period. 	<p>Clerk</p> <p>Clerk</p>
120	<p>INFRASTRUCTURE</p> <ul style="list-style-type: none"> a. Highways and footpaths – Nothing to report. b. SID – Both SIDs working. JR has received training on accessing information from the SIDs but has encountered a technical problem with the download process. Agreed to contact LCC. c. Sign for The Village – Signs now in place. d. New Bridge on the Trading estate – Cycle path link from Trading Estate to new bridge at Newton Kyme – PC continuing to monitor for progress on establishment of this link, involving Sustrans and Rockspring (owners of TATE). e. Signs on the bridge – Concerns that the 20mph speed limit at the bridge is not prominent enough and that a reduction to 15mph may be appropriate. JR advised that the introduction of 20mph speed limits across Leeds are to be introduced sometime this year and it is hoped that any problems can be resolved prior to then. 	<p>JR</p> <p>AR</p>
121	<p>COMMUNITY PARTICIPATION</p> <ul style="list-style-type: none"> a. Benches – Resolved to have all PC benches repainted. ES to obtain quotes for the work. 	ES
122	<p>MINOR ITEMS and ITEMS FOR NEXT AGENDA</p> <ul style="list-style-type: none"> a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting. b. Annual Parish Meeting c. 20 MPH speed zones 	
123	<p>CLOSURE</p> <p>There being no further business, the Chairman declared the meeting closed at 8.50pm.</p> <p>The next meeting will be held on Monday 8th April 2019 – 7.00 at All Saints Church.</p>	

Signed

Date.....

Chairman

Appendix 1

Planning Applications			
Application Number	Address	Description	Decision
Ref: 18/06289/FU	15 Thorp Arch Mill, Mill Lane	Re-laying and extension of existing patio area and erection of garden furniture, replacement of existing side gate	Approved

Planning Enforcements

Case Number	Address	Date Received by LCC	Current Status (new actions in red)
None			

Other

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