



**DRAFT MINUTES OF THE MEETING OF THORP ARCH PARISH COUNCIL held at
LADY ELIZABETH HASTINGS SCHOOL
ON MONDAY 9th MARCH 2020 7.00pm**

PRESENT: Councillors: J. Richardson (JR) Chair, Nicola Midgely (NM), Ian Grainger (IG) Steve O’Loughlin (SOL), Andrew Peacock (AP).

IN ATTENDANCE: Tina Wormley

OTHERS: Cllr Linda Richards (LR)

288	PUBLIC REPRESENTATIONS None																
289	TO APPROVE APOLOGIES FOR ABSENCE None																
290	POLICE REPORT One crime reported for February: An attempted break in to a garage on Rudgate Park, which was unsuccessful.																
291	DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS None.																
292	TO APPROVE the MINUTES of the last MEETING The minutes of the meeting held on Monday 10 th February 2020 were accepted as a true record and signed by the Chairman, with the exception of 290 – Should read ‘mobile camera devices’, not SID’s.																
293	CORRESPONDENCE <ul style="list-style-type: none"> • YLCA Training – NM to attend ‘New Cllrs’ course • Better Wetherby report – Update circulated. • Email from Cricket club – Extraordinary meeting to be held to discuss • YLCA Continuity Plan – Clerk and JR to organise plan for PC • Letter from resident re Neighbourhood Plan and CIL – Clerk to reply 																
294	FINANCE <p>a. Payment of accounts authorised</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">T Wormley</td> <td style="width: 40%;">Salary</td> <td style="width: 30%; text-align: right;">£415.20</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td style="text-align: right;">£71.00</td> </tr> <tr> <td>T Wormley</td> <td>Expenses</td> <td style="text-align: right;">£10.00</td> </tr> <tr> <td>C Williamson</td> <td>Payroll</td> <td style="text-align: right;">£28.70</td> </tr> <tr> <td>Vision ICT</td> <td>Website</td> <td style="text-align: right;">£54.00</td> </tr> </table> <p>b. Balances and receipts noted. c. Bank reconciliation circulated and agreed.</p>	T Wormley	Salary	£415.20	HMRC	PAYE	£71.00	T Wormley	Expenses	£10.00	C Williamson	Payroll	£28.70	Vision ICT	Website	£54.00	Clerk
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	<ul style="list-style-type: none"> d. Finance Committee Minutes – Resolved to accept recommendations from the Finance committee. e. Resolved to add two new signatories to the account: NM and SOL f. Further Causeway donation – A request from Causeway for an additional donation has been received. Agreed to request copy of accounts and info about any cost cutting measures they are planning. g. Grant Application System – resolved to set up a grant application system for requests for funding from the PC. 	<p>NM SOL Clerk Clerk</p>
295	<p>PARISH DEVELOPMENT MATTERS</p> <ul style="list-style-type: none"> a. Homes England (HE) – Homes England application (18/07278/FU) for 26 dwellings – JR and NM to meeting with Highways on 12th March to discuss S106 requirement for cycle path. b. Homes England Application (17/07970) for 119 houses – No further information. c. Planning seminars – JR, SOL and AP to attend planning seminar on 17th April. d. Adverse Possession Claim at Thorp Arch Grange – JR has signed witness statement in support of Leeds City Council and will attend the Land Tribunal hearing in due course. 	<p>JR/NM JR/SOL AP JR</p>
296	<p>PLANNING</p> <p>See Appendix 1 for a. and b.</p> <ul style="list-style-type: none"> a. Applications. b. Decisions and enforcements. 	
297	<p>PARISH PROJECTS</p> <ul style="list-style-type: none"> a. Celebration of 75th Anniversary of VE Day – Parish Council continue to support VE Day celebrations although concerns growing about impact of coronavirus crisis. Will keep under review. b. Bus shelter bench – Have requested quotes for a bench to be located next to the bus stop outside The Pax Inn. c. North Lodge Green Project is being completed shortly with the installation of the chain link fence to match fence on Lower Green. d. Lower Green- fence damage arising from lorry accident is being repaired and PC insurance claim to be investigated. 	<p>JR SOL JR Clerk</p>
298	<p>ORGANISATIONAL MATTERS</p> <ul style="list-style-type: none"> a. Dementia Awareness training – Cllrs attended Dementia Awareness course and found it invaluable. Suggested that other organisations in Thorp Arch undertake the training. Village Society are to arrange a training session. b. Environmental Issues – IG to take a lead on all environmental issues and advise Cllrs accordingly. c. Communication report – Resolved to send a request to Village Diary re the Newsletter sign up on the website. d. Climate Emergency Meeting – NM circulated report. 	<p>IG Clerk NM</p>
299	<p>INFRASTRUCTURE</p> <ul style="list-style-type: none"> a. Illegal parking around the school – NM has emailed LCC and the school about the matter. A notice has been sent out to all parents explaining that they can park in The Pax to reduce congestion. No response from LCC Highways regarding double yellow lines. JR to contact Nick Borrás. b. New speed limits – Sign on Dowkell Lane remains incorrect. NM to chase with Highways. c. Sustrans – JR has met with Sustrans. The lease has now been agreed for 25 years, and route works to Newton Kyme bridge expected to be completed by 31st March 2020. 	<p>NM JR NM JR</p>

	d. Public Transport Group – The Local Parishes Transport Group to meet next week re improved services to York.	NM
300	COMMUNITY PARTICIPATION a. New Noticeboard – Have not received any objections as yet to the new noticeboard. The 28-day period for objections is almost up. The noticeboard can then be installed. b. Leeds United Football Club (LUFC) – Meeting held to discuss mutual interests in Thorp Arch. Further meetings to be held in August or later.	SOL SOL
301	MINOR ITEMS and ITEMS FOR NEXT AGENDA a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.	
302	CLOSURE There being no further business, the Chairman declared the meeting closed at 9pm. The next meeting will be held on Monday 20th April 2020 – 7.00 at Lady Elizabeth Hastings School. The APM will be held on Monday 27th April 2020 – 7.00 at Lady Elizabeth Hastings School.	

Signed

Date.....

Chairman

Appendix 1

Planning Applications			
Application Number	Address	Description	Decision
Ref: 20/01043/TR	22 Thorp Arch park	T1, T2, T3, T4, T5, T6, T8 and T9 Silver Birch - Crown thinning 25%, crown reduction to approx 10m (tree height), crown lift from approx 4m above ground level. T7 Lime - Crown lift to approx 4m above ground level.	Support

Planning Enforcements

Case Number	Address	Date Received by LCC	Current Status (new actions in red)
None			

Other

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