



THORP ARCH

PARISH COUNCIL

DRAFT MINUTES OF THE MEETING OF THORP ARCH PARISH COUNCIL HELD

ON MONDAY 8th MARCH 2021 – 7.00pm

The Meeting was conducted remotely due to Covid-19 restrictions

PRESENT: Councillors: John Richardson (JR) Chair, Nicola Midgley (NM), Steve O’Loughlin (SOL) Charlotte Dyson (CD), Ian Grainger (IG)

IN ATTENDANCE: Tina Wormley

OTHERS: Ward Councillor Norma Harrington (NH)

455	PUBLIC REPRESENTATIONS One resident										
456	TO APPROVE APOLOGIES FOR ABSENCE None										
457	POLICE REPORT One crime reported for January, a burglary on the trading estate.										
458	DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS None										
459	TO APPROVE the MINUTES of the last MEETING The minutes of the meeting held on Monday 8 th February 2021 were accepted as a true record.										
460	CORRESPONDENCE <ul style="list-style-type: none"> • Leeds East Airport notification document • Leeds East Outer North East Forum – Far Right extremism presentation – circulated • Christmas lights – two resident requests for white lights on the Christmas tree. Agreed to put on the April agenda 										
461	FINANCE <p>a. Payment of accounts authorised</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">T Wormley</td> <td style="width: 40%;">Salary</td> <td style="width: 30%; text-align: right;">£421.60</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td style="text-align: right;">£88.00</td> </tr> <tr> <td>T Wormley</td> <td>Home Expenses</td> <td style="text-align: right;">£40.56</td> </tr> </table>	T Wormley	Salary	£421.60	HMRC	PAYE	£88.00	T Wormley	Home Expenses	£40.56	
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	<p>J Richardson Expenses £56.00 YLCA Training Webinars and conference £150.00 Greensleeves Treatment for grass on The Greens £122.00 S O'Loughlin Expenses £31.98</p> <p>b. Balances and receipts noted – VAT refund of £543.84 noted. c. Bank reconciliation circulated and agreed. d. Resolved to appoint Diane Brown to undertake the internal audit. e. Causeway meeting – Causeway are struggling to sustain their advertising budget which has affected their income. PC have advised they approach the British Library for support with printing costs. f. CIL Timetable – Agreed to organise a finance sub group meeting post audit, at which the CIL timetable and reporting to residents will be considered.</p>				<p>Clerk SOL Clerk</p>
462	<p>PARISH DEVELOPMENT MATTERS</p> <p>a. Chartford Homes (CH)/Homes England (HE) application (18/07278/FU) for 26 dwellings, is progressing and almost now complete. Completion date for the site is expected to be March/April 2021. b. Lovell Homes/Homes England Application (17/07970) for 119 houses – It is understood that a detailed planning decision will be made shortly by Leeds City Council Chief Planning Officer under delegated powers rather than by a Plans Panel decision. c. Cycle path – PC will meet with representatives from HMP Wheelstun and walk the proposed cycle path route. Will then liaise with LCC re progressing the proposal. d. Thorp Arch Grange adverse possession update – SOL reported the PC's concerns to LCC which have been noted. e. Herons Keep – The owner has contacted the PC re their comments on the portal. The PC have responded.</p>				<p>JR/NM SOL SOL Clerk</p>
463	<p>PLANNING</p> <p>See Appendix 1 for a. and b. a. Applications. b. Decisions and enforcements.</p>				
464	<p>PARISH PROJECTS</p> <p>a. Village sign and planter – The structure for the sign will be built by a contractor in May. The sign will cost between £600-£800. Agreed to instruct 'Sign of the Times'. JR to forward licencing information to Clerk.</p>				<p>SOL JR</p>
465	<p>ORGANISATIONAL MATTERS</p> <p>a. Social media update – Resolved £150 for the leaflet. Resolved £38 for the poster. Leaflet to be inserted into April Causeway. Agreed to add headings and introductory paragraph into newsletter. b. Tree Work – Bardsey Tree Services are awaiting planning permission from LCC Landscape Department. They will then proceed with work to trees on The Green and around the Memorial. c. Improvements to the War Memorial – Grant for improvements submitted. Ward Cllrs can also be approached to support the improvement works.</p>				<p>CD NM SOL/NH</p>
466	<p>INFRASTRUCTURE</p> <p>a. Traffic calming measures – Still awaiting road markings on the bridge and cycle path crossing.</p>				<p>NM</p>

	<p>b. Transporter deliveries to Hall farm – Sat-Nav technology is giving incorrect directions to vehicles delivering to Hall Farm and Sterling Motors. Agreed to contact both to ask them to address the issues with drivers. Agreed to ask LCC if the car companies would be allowed to put a sign on the left-hand verge of Wood Lane to make the entrance signage much clearer.</p>	
467	<p>COMMUNITY PARTICIPATION</p> <p>a. Litter Picking – resolved to purchase 12 hi-vis vests for volunteer litter pickers.</p> <p>b. Climate Action group – No further update.</p> <p>c. Speeding vehicles on The Village and Wood Lane – Speeding traffic continues to be problematic in Thorp Arch. NH reported that Ward Cllrs are funding a traffic officer who is speed checking at various locations throughout the Ward, including on Wood Lane.</p>	<p>SOL</p> <p>NM</p>
468	<p>MINOR ITEMS and ITEMS FOR NEXT AGENDA</p> <p>a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.</p>	
469	<p>CLOSURE</p> <p>There being no further business, the Chairman declared the meeting closed at 9.15pm. The next meeting will be held remotely on Monday 12th April 2021 – 7.00pm – 9.00pm</p>	

Signed

Date.....

Chairman

Appendix 1

Planning Applications			
Application Number	Address	Description	Decision
Ref: 21/01895/TR	War Memorial Site	Work to various trees	Support
Ref: 21/01100/FU/N E	Park Cottage, The Green	Alterations including; raising of roof height and conversion of stable block to habitable rooms; single storey front extension to create link to dwelling; insertion of roof light; insertion of sectional garage door; carport to garage side	Support
Ref: 21/00694/TR	6 Walton Chase	Sycamore – Remove due to excess shading and low amenity value	Refused
Ref: No 20/04441/CON D	All Saints Church, Church Causeway	Consent, agreement or approval required by condition 5 of planning application 17/05899/FU	Approved
Ref: 20/08171/FU	Stonecroft, Church Causeway	Outbuilding to rear	Approved

Planning Enforcements

Case Number	Address	Date Received by LCC	Current Status (new actions in red)
None			

Other

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