



**DRAFT MINUTES OF THE MEETING OF THORP ARCH PARISH COUNCIL held at ALL SAINTS CHURCH ON MONDAY 11<sup>th</sup> NOVEMBER 2019 7.00pm**

**PRESENT:** Councillors: J. Richardson (JR) Chair, Andrew Rodger (AR), Steve O’Loughlin (SOL)

**IN ATTENDANCE:** Tina Wormley

**OTHERS:** PCSO Chris Beetham

218	<p><b>PUBLIC REPRESENTATIONS</b> None</p>																
219	<p><b>TO APPROVE APOLOGIES FOR ABSENCE</b> Emma Shellard (ES), Andrew Peacock (AP) – Approved.</p>																
220	<p><b>POLICE REPORT</b> Four crimes reported for October: Theft from a steel shipping container on Walton Road – tools, a wheelbarrow and fuel removed. Criminal damage on Flintmill Lane. Two burglaries from the trading estate. Cllrs were aware of a fatality on 3rd Nov near to the rear entrance of Wetherby Racecourse on Walton Road/Wetherby Road. Agreed to contact Highways about the absence of a footpath along this highway which can be dangerous to pedestrians.</p>	Clerk															
221	<p><b>DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS</b> None.</p>																
222	<p><b>TO APPROVE the MINUTES of the last MEETING</b> The minutes of the meeting held on Thursday 11<sup>th</sup> October 2019 were accepted as a true record and signed by the Chairman.</p>																
223	<p><b>CORRESPONDENCE</b></p> <ul style="list-style-type: none"> <li>• Ward Cllr Gerald Wilkinson memorial Service – JR to attend.</li> <li>• A request has been received from a resident for a copy of the Notes of the NP Project Review meeting on 23<sup>rd</sup> Sept 2019 (as reported at the PC Meeting of 10<sup>th</sup> October 2019). Agreed to forward notes to the resident.</li> </ul>																
224	<p><b>FINANCE</b></p> <p>a. Payment of accounts authorised</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">T Wormley</td> <td style="width: 30%;">Salary</td> <td style="width: 40%; text-align: right;">£415.20</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td style="text-align: right;">£71.00</td> </tr> <tr> <td>T Wormley</td> <td>Expenses</td> <td style="text-align: right;">£28.00</td> </tr> <tr> <td>F Royffe</td> <td>Plants</td> <td style="text-align: right;">£150.00</td> </tr> <tr> <td>J Pendleton</td> <td>Template for newsletter</td> <td style="text-align: right;">£60.00</td> </tr> </table> <p>b. Balances and receipts noted. c. Bank reconciliation circulated and agreed.</p>	T Wormley	Salary	£415.20	HMRC	PAYE	£71.00	T Wormley	Expenses	£28.00	F Royffe	Plants	£150.00	J Pendleton	Template for newsletter	£60.00	
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	d. Finance sub group minutes – agreed. Resolved to accept budget figure of £19,200, a reduction of £2370 from last year.	
225	<p><b>PARISH DEVELOPMENT MATTERS</b></p> <p>a. Homes England (HE) – Ground works on the Homes England application (18/07278/FU) for 26 dwellings appears to have commenced. Development work is expected to get underway within the next three months. No further information re application 17/07970 for 119 houses.</p> <p>b. Thorp Arch Grange – Leeds City Council (LCC) have met with JR &amp; SOL re the adverse possession Claim at Thorp Arch Grange and its implications for TAPC and Leeds United Football Club.</p> <p>SOL to continue to monitor developments.</p>	SOL
226	<p><b>PLANNING</b></p> <p>See Appendix 1 for a. and b.</p> <p>a. Applications.</p> <p>b. Decisions and enforcements.</p>	
227	<p><b>PARISH PROJECTS</b></p> <p>a. North Lodge Green – Resolved to restore the fence with a chain-link fence similar to the one surrounding The Green. Contractor to be approached for estimate. The Village Society have kindly planted the area with Spring bulbs.</p>	JR
228	<p><b>ORGANISATIONAL MATTERS</b></p> <p>a. Climate emergency conference – Agreed that JR and Clerk will attend and report back.</p> <p>b. Thorp Arch defibrillator – Clerk to organise installation of new defibrillator.</p> <p>c. Communication report – Action plan for resident data base agreed. Clerk to instruct Vison ICT to add Newsletter sign up to Homepage.</p> <p>d. Resignation of Cllr Andrew Rodger – Cllr Rodger will resign at the end of December due to personal family circumstances. The PC thanked him for his excellent work and commitment to his role as Cllr for Thorp Arch.</p>	JR/Clerk Clerk Clerk
229	<p><b>INFRASTRUCTURE</b></p> <p>a. School railings – following concerns expressed by the school and parents, the PC agreed to contact Highways re possible extension of railings to the side of the school at the top of end of Dowkell Lane and its junction with The Village.</p> <p>b. Highways and Footpaths – congestion at the bridge has been increasing. Agreed to build up an evidence bank of photographs to demonstrate lack of sustainability. Will publicise the initiative in the newsletter and Causeway, requesting photographic evidence from residents.</p> <p>c. Hedges – Following the PC’s meeting on site with LCC, the hedges on Walton Road have now been cut.</p> <p>d. SIDs – Walton Road SID still not working. AR to contact Cllr Alan Lamb.</p> <p>e. Cycle path – Sustrans Planning Application 19/06324/FU has been submitted for completion of the path. The PC have registered its support. A meeting of PC representatives with Sustrans is to be arranged.</p> <p>f. New speed limits – As part of the planned roll out of new speeding limits across the city, LCC Highways will shortly be introducing new speed limits in Thorp Arch. These will include the following:</p> <ul style="list-style-type: none"> <li>• Thorp Arch Bridge will become a mandatory 20mph</li> <li>• The proposed 30mph on Dowkell Lane will be extended to its junction with Church Causeway/Walton Road</li> <li>• Thorp Arch Park and The Village will become 20mph</li> </ul>	AR Clerk AR AR

	<ul style="list-style-type: none"> <li>The area outside the School will be 20mph</li> </ul>	
230	<p><b>COMMUNITY PARTICIPATION</b></p> <p>a. Noticeboard – Resolved to purchase new noticeboard which will be located on Walton Road opposite Woodlands Drive. Consent to be obtained from HMP Wealstun owing to its location opposite prison owned land.</p> <p>b. Historical Rights of Way – No further developments.</p>	<p>SOL Clerk JR</p>
231	<p><b>MINOR ITEMS and ITEMS FOR NEXT AGENDA</b></p> <p>a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.</p>	
232	<p><b>CLOSURE</b></p> <p>There being no further business, the Chairman declared the meeting closed at 9.15pm. <b>The next meeting will be held on Monday 9<sup>th</sup> December 2019 – 7.00 at All Saints Church.</b></p>	

Signed .....

Date.....

Chairman

## Appendix 1

Planning Applications			
Application Number	Address	Description	Decision
Ref: 19/06324/FU	Land Off Avenue West End Street 1 Thorp Arch Trading Estate	Completion of cycle path and footpath route	<b>Support</b>
Ref: 19/06296/FU/ NE	(D2) – Unit 6 The Old Timber Yard York Road	NE Retrospective application for change of use of storage and distribution unit (B8) to gymnasium	<b>Neutral</b>
Ref:19/06079/ FU	Herons Keep, Church Causeway	Two storey extension to side, part two storey and part single storey extension to other side and rear, with Carport under, conversion of roof space and four dormer windows to front and rear; single storey extension to lower ground floor (with Terrace over); two storey extension to front; changes to existing fenestration and increase in roof height	<b>Object</b>

## Planning Enforcements

Case Number	Address	Date Received by LCC	Current Status (new actions in red)
None			

Other

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