



DRAFT MINUTES OF THE MEETING OF THORP ARCH PARISH COUNCIL HELD

ON MONDAY 9th NOVEMBER 2020 7.00pm

The Meeting was conducted remotely due the Covid-19 restrictions

PRESENT: Councillors: John Richardson (JR) Chair, Nicola Midgley (NM), Ian Grainger (IG) Steve O’Loughlin (SOL) Charlotte Dyson (CD)

IN ATTENDANCE: Tina Wormley

OTHERS: Ward Councillor Linda Richards

396	PUBLIC REPRESENTATIONS																									
397	TO APPROVE APOLOGIES FOR ABSENCE Ward Councillor Norma Harrington (NH)																									
398	POLICE REPORT No crimes reported for October.																									
399	DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS None.																									
400	TO APPROVE the MINUTES of the last MEETING The minutes of the meeting held on Monday 12th October 2020 were accepted as a true record.																									
401	CORRESPONDENCE <ul style="list-style-type: none"> Ethical standards consultations – any contributions to be forwarded to Clerk 																									
402	FINANCE <p>a. Payment of accounts authorised</p> <table> <tr> <td>T Wormley</td> <td>Salary</td> <td>£421.80</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td>£88.00</td> </tr> <tr> <td>T Wormley</td> <td>Home Expenses</td> <td>£18.00</td> </tr> <tr> <td>N Midgley</td> <td>Expenses – Bulbs</td> <td>£5.49</td> </tr> <tr> <td>P Letts</td> <td>Bulbs and plants</td> <td>£186.61</td> </tr> <tr> <td>Poppy Appeal</td> <td>Remembrance wreath</td> <td>£17.00</td> </tr> <tr> <td>YLCA</td> <td>Training Webinars</td> <td>£48.00</td> </tr> <tr> <td>R M Landscapes</td> <td>Grass cutting</td> <td>£282.00</td> </tr> </table>	T Wormley	Salary	£421.80	HMRC	PAYE	£88.00	T Wormley	Home Expenses	£18.00	N Midgley	Expenses – Bulbs	£5.49	P Letts	Bulbs and plants	£186.61	Poppy Appeal	Remembrance wreath	£17.00	YLCA	Training Webinars	£48.00	R M Landscapes	Grass cutting	£282.00	
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	<ul style="list-style-type: none"> b. Balances and receipts noted. c. Bank reconciliation circulated and agreed. d. Councillor expenses – Clerk circulated an expense form for Cllrs to complete and attach receipts to for any expenditure made in their role as Cllr. 	
403	<p>PARISH DEVELOPMENT MATTERS</p> <ul style="list-style-type: none"> a. Chartford Homes (CH)/Homes England (HE) application (18/07278/FU) for 26 dwellings, is progressing. The development is well underway with 10 homes now occupied. Completion date for the site is expected to be March/April 2021. b. Lovell Homes/Homes England Application (17/07970) for 119 houses – Highways and Landscapes have now submitted their comments. Contamination comments awaited. c. Cycle Path – Parish Cllrs to meet with Ministry of Justice Estates (HMP Wealstun) and Highways regarding the extended cycle path. Planning are in separate discussions with MoJ Estates as part of the path is on prison land. Cllrs agreed that if there are no further developments by end of January, they will explore other options. d. Thorp Arch Grange adverse possession update – Discussions are ongoing. Still awaiting update from LCC. 	<p>JR/NM IG JR/SOL</p>
404	<p>PLANNING</p> <p>See Appendix 1 for a. and b.</p> <ul style="list-style-type: none"> a. Applications. b. Decisions and enforcements. 	
405	<p>PARISH PROJECTS</p> <ul style="list-style-type: none"> a. Village bench – Supplier is awaiting delivery of oak. b. Village Sign and Planter – Estimated cost for new village sign and planter approximately £1500. SOL to bring a costed proposal to the next meeting. 	<p>SOL SOL</p>
406	<p>ORGANISATIONAL MATTERS</p> <ul style="list-style-type: none"> a. Damage to post on Lower Green – Clerk has submitted invoice to the contractor. Awaiting response. b. Social Media Strategy – Cllrs agreed proposed objectives, circulated by CD, for increasing communications with residents. Agreed to obtain quotes for design, printing of leaflet and new logo. CD to provide progress report at the next meeting. 	<p>Clerk CD</p>
407	<p>INFRASTRUCTURE</p> <ul style="list-style-type: none"> a. Traffic calming measures – NM to meet with LCC to discuss possible measures to reduce speeding in Thorp Arch, following a traffic count she undertook on Church Causeway. SID data analysis has also provided information about the problem. LR also to attend. b. Lawn treatment for the upper green – Resolved to switch lawn treatment from the lower green to the upper green. The cost will be higher as there is a larger area to cover. SOL to ask contractor to put up a notice following treatment to warn dog owners not to allow dogs on to the area immediately after treatment. 	<p>NM SOL</p>
408	<p>COMMUNITY PARTICIPATION</p> <ul style="list-style-type: none"> a. Removal of debris and weeds from bridge area – Clerk to contact highways regarding the debris and weeds growing on the roadside and pavement by the bridge. IG to send photos of the area to Clerk. b. Bulbs – IG and SOL to meet to discuss bulb planting around the entrance signs. 	<p>Clerk/IG IG/SOL</p>
409	<p>MINOR ITEMS and ITEMS FOR NEXT AGENDA</p>	

	a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.	
410	CLOSURE There being no further business, the Chairman declared the meeting closed at 8.50pm. The next meeting will be held remotely on Monday 14th December 2020 – 7.00pm – 9.00pm	

Signed

Date.....

Chairman

Appendix 1

Planning Applications			
Application Number	Address	Description	Decision
Ref: 20/05350/FU	26 The Village	New flue, new boundary wall and gate and new porch	Approved
Ref: 20/05389/FU	42 Thorp Arch Park	Single storey rear extension	Approved
Ref: 20/06816/FU/NE	42 Walton Chase	Single storey rear extension	Support
Ref: 20/05481/FU/NE	Boston Gates, Whins Lane	Change of Use of stables, outbuildings and menage to 'dog day care' facility and retrospective change of use of outbuilding to dog grooming facility	Support
Ref: 20/069/45/TR	Meadow House, 1 Walton Place	Tree work	Support the Tree Officer's decision

Planning Enforcements

Case Number	Address	Date Received by LCC	Current Status (new actions in red)
None			

Other

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