



DRAFT MINUTES OF THE MEETING OF THORP ARCH PARISH COUNCIL HELD

ON MONDAY 12th OCTOBER 2020 7.00pm

The Meeting was conducted remotely due the Covid-19 restrictions

PRESENT: Councillors: John Richardson (JR) Chair, Nicola Midgely (NM), Ian Grainger (IG) Steve O’Loughlin (SOL) Charlotte Dyson (CD)

IN ATTENDANCE: Tina Wormley

OTHERS: One resident, Ward Councillor Norma Harrington (NH)

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| 381 | PUBLIC REPRESENTATIONS One resident | | | | | | | | | | | | | | | | | | | |
| 382 | TO APPROVE APOLOGIES FOR ABSENCE None | | | | | | | | | | | | | | | | | | | |
| 383 | POLICE REPORT Two crimes reported for September: An incident of harassment via a messaging app, suspect identified. Theft of motorcycle stolen from a farm premises on Moor Lane. | | | | | | | | | | | | | | | | | | | |
| 384 | DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS None. | | | | | | | | | | | | | | | | | | | |
| 385 | TO APPROVE the MINUTES of the last MEETING The minutes of the meeting held on Monday 14 th September 2020 were accepted as a true record. | | | | | | | | | | | | | | | | | | | |
| 386 | CORRESPONDENCE <ul style="list-style-type: none"> • Enquiry re Community Infrastructure Levy (CIL) – JR responded. • Concerns about path to the side of the school – Not the responsibility of PC. NH suggested the enquiry be referred to her. | | | | | | | | | | | | | | | | | | | |
| 387 | FINANCE <p>a. Payment of accounts authorised</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">T Wormley</td> <td style="width: 40%;">Salary</td> <td style="width: 30%; text-align: right;">£421.80</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td style="text-align: right;">£87.80</td> </tr> <tr> <td>T Wormley</td> <td>Expenses</td> <td style="text-align: right;">£18.00</td> </tr> <tr> <td>T Wormley</td> <td>Zoom licence</td> <td style="text-align: right;">£143.88</td> </tr> <tr> <td>S O Loughlin</td> <td>Expenses</td> <td style="text-align: right;">£30.43</td> </tr> <tr> <td>S M Property Services</td> <td>Repairs to fence at Memorial</td> <td style="text-align: right;">£285.00</td> </tr> </table> | T Wormley | Salary | £421.80 | HMRC | PAYE | £87.80 | T Wormley | Expenses | £18.00 | T Wormley | Zoom licence | £143.88 | S O Loughlin | Expenses | £30.43 | S M Property Services | Repairs to fence at Memorial | £285.00 | |
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| | YLCA Training Webinars £100.50 | |
| | <ul style="list-style-type: none"> b. Balances and receipts noted. c. Bank reconciliation circulated and agreed. d. Community Infrastructure Levy (CIL) – The first tranche of CIL monies advised of £18,499.87 has been paid by Leeds City Council | |
| 388 | <p>PARISH DEVELOPMENT MATTERS</p> <ul style="list-style-type: none"> a. Chartford Homes (CH)/Homes England (HE) application (18/07278/FU) for 26 dwellings, is progressing. The development is well underway with four homes now occupied. b. Lovell Homes/Homes England Application (17/07970) for 119 houses – The PC has been asked to confirm its view about the application. JR to draft response. PC attended a useful meeting with Lovells and planning department to discuss concerns and issues. c. Cycle Path – Parish Cllrs to meet with Ministry of Justice Estates (HMP Wealstun), Planners and Highways regarding the cycle path. d. Thorp Arch Grange adverse possession update – Discussions are ongoing. JR, SOL and Ward Cllr Alan Lamb to meet with representatives from LCC. | <p>JR</p> <p>JR/NM IG</p> <p>JR/SOL</p> |
| 389 | <p>PLANNING</p> <p>See Appendix 1 for a. and b.</p> <ul style="list-style-type: none"> a. Applications. b. Decisions and enforcements. | |
| 390 | <p>PARISH PROJECTS</p> <ul style="list-style-type: none"> a. Allotments – Clerk circulated summary information about management of allotments. There is an option for provision of allotments as part of the Lovells development. IG agreed to forward info from LCC allotments department. b. Village bench – Supplier is awaiting delivery of oak. c. Village Sign – Resolved to install a new village sign at the Walton end of the village. IG and SOL to bring a costed proposal to the next meeting. | <p>Clerk IG</p> <p>SOL</p> <p>IG/SOL</p> |
| 391 | <p>ORGANISATIONAL MATTERS</p> <ul style="list-style-type: none"> a. Damage to post on Lower Green – Now repaired. Clerk to organise refund to the PC from the company responsible for the damage. b. Lawn Mower – Harlands did not wish to purchase the PC mower. It has now been sold to an individual. c. Social Media Strategy – Resolved to adopt the draft social media strategy. CD circulated proposals for increasing communications with residents. CD and Clerk to meet remotely to discuss changes to the website. | <p>Clerk</p> <p>CD Clerk</p> |
| 392 | <p>INFRASTRUCTURE</p> <ul style="list-style-type: none"> a. Thorp Arch SID Data – NM circulated data tables from the SID's. The data confirms that there is a significant problem with speeding on Church Causeway with around 80% or more of vehicles speeding. Agreed to put the tables on the website and in the Newsletter. Resolved to explore additional traffic calming measures and improved signage. | <p>Clerk</p> <p>NM</p> |
| 393 | <p>COMMUNITY PARTICIPATION</p> <ul style="list-style-type: none"> a. Remembrance Sunday – Film now recorded of message from PC and has been forwarded to Reverend Nick Morgan. b. Volunteer recruitment – CD to design leaflet to advertise for volunteers to help with village projects. | <p>JR/SOL</p> <p>CD</p> |

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| 394 | MINOR ITEMS and ITEMS FOR NEXT AGENDA a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting. | |
| 395 | CLOSURE There being no further business, the Chairman declared the meeting closed at 9.30pm. The next meeting will be held remotely on Monday 9th November 2020 – 7.00pm – 9.00pm | |

Signed

Date.....

Chairman

Appendix 1

| Planning Applications | | | |
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| Application Number | Address | Description | Decision |
| Ref: 20/04284/L | The Old Smithy, 11 Thorp Arch | Listed Building application for roof repairs, associated demolition and re-building works | Approved |
| Ref: 20/04193/FU | 24 Thorp Arch Park | Attached double garage to front/side with porch to front and conversion of existing garage to workshop/garden room with first floor extension above | Refused |
| Ref: 20/05023/FU | 2 Walton Gates, Wood Lane | Change of use of agricultural land to domestic curtilage to facilitate the replacement of the septic tank and installation of a ground source heat pump | Comment submitted urging the two parties involved to resolve their issues. |
| Ref: 20/06136/FU/NE | 64 Thorp Arch Park | Single storey rear extension | Support |
| Ref: 20/05350/FU | 26 The Village | New flue, new boundary wall and gate and new porch | Support |
| Ref: 20/06276/FU/NE | 17 Thorp Arch Park | Application Alterations including new roof with glazed lantern and replacement window and doors to existing conservatory to side; new gates with pillars and railings above existing boundary wall to front | Support |

Planning Enforcements

| Case Number | Address | Date Received by LCC | Current Status (new actions in red) |
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None

Other

Draft