



**DRAFT MINUTES OF THE MEETING OF THORP ARCH PARISH COUNCIL held at ALL SAINTS
CHURCH ON MONDAY 9th SEPTEMBER 2019 7.00pm**

PRESENT: Councillors: J. Richardson (JR) Chair, Andrew Rodger (AR) Steve O’Loughlin (SOL), Emma Shellard (ES)

IN ATTENDANCE: Tina Wormley

OTHERS: PCSO Chris Beetham; Andrew Peacock

187	PUBLIC REPRESENTATIONS None																												
188	TO APPROVE APOLOGIES FOR ABSENCE None																												
189	POLICE REPORT Two crimes reported for August: vandalised car on The Village, located in a driveway. Theft from a business on the trading estate. JR requested crime safety information be added back to the police report, which appeared to be removed from the new format.																												
190	DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS None.																												
191	TO APPROVE the MINUTES of the last MEETING The minutes of the meeting held on Monday 8 th July 2019 were accepted as a true record and signed by the Chairman.																												
192	TO CONSIDER CO-OPTION OF A NEW MEMBER TO THE PARISH COUNCIL Andrew Peacock was unanimously co-opted onto the Parish Council.																												
193	CORRESPONDENCE <ul style="list-style-type: none"> • Remembrance wreath ordered – JR to check how long the wreath remains in place after Remembrance Sunday. • British Library visit – Agreed to visit on 19th November. 																												
194	FINANCE <p>a. Payment of accounts authorised</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">T Wormley</td> <td style="width: 40%;">Salary</td> <td style="width: 30%; text-align: right;">£415.20</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td style="text-align: right;">£71.00</td> </tr> <tr> <td>T Wormley</td> <td>Expenses</td> <td style="text-align: right;">£34.49</td> </tr> <tr> <td>Greensleeves Lawn Treatment</td> <td>Treatment for lawn on Lower Green</td> <td style="text-align: right;">£50.00</td> </tr> <tr> <td>Central Garage</td> <td>Petrol for Mower</td> <td style="text-align: right;">£15.11</td> </tr> <tr> <td>C Sanderson</td> <td>Grass cutting</td> <td style="text-align: right;">£136.10</td> </tr> <tr> <td>C Williamson</td> <td>Payroll Services</td> <td style="text-align: right;">24.60</td> </tr> <tr> <td>J Bentley</td> <td>Remembrance Wreath</td> <td style="text-align: right;">17.00</td> </tr> <tr> <td>PKF Littlejohn</td> <td>External Audit</td> <td style="text-align: right;">240.00</td> </tr> </table>	T Wormley	Salary	£415.20	HMRC	PAYE	£71.00	T Wormley	Expenses	£34.49	Greensleeves Lawn Treatment	Treatment for lawn on Lower Green	£50.00	Central Garage	Petrol for Mower	£15.11	C Sanderson	Grass cutting	£136.10	C Williamson	Payroll Services	24.60	J Bentley	Remembrance Wreath	17.00	PKF Littlejohn	External Audit	240.00	
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	<p>Vision ICT Website hosting £132.00</p> <p>b. Balances and receipts noted. c. Bank reconciliation circulated and agreed. d. The Annual Governance Return has been returned to the PC without issue.</p>	
195	<p>PARISH DEVELOPMENT MATTERS</p> <p>a. Site Allocation Plan (SAP) – SAP adopted in July 2019. Leeds now have a 5-year land supply. LCC Core Strategy is now modified and expected to be adopted by the Executive Board in September. The proposed housing requirement for the period 2017 to 2033 is now 54,352 dwellings (net 51,952), in comparison with previously: 70,000 gross, net 66,000. b. Homes England (HE) – The Planning application (18/07278/FU) now approved for 26 dwellings. No further information re application 17/07970 for 119 houses. c. Fenced off land at Thorp Arch Grange – LCC have submitted an objection to the land registry. JR to speak to LCC leader of the Council re the matter. SOL to speak to Leeds United Football Club (LUFC). d. Adverse Possession for land opposite North Lodge – PC now have possessory title and will be reviewing its future amenity use to the Village. e. Neighbourhood Plan (NP) – it was agreed to meet separately to review the headline projects in the NP.</p>	<p>JR SOL All</p>
196	<p>PLANNING</p> <p>See Appendix 1 for a. and b. a. Applications. b. Decisions and enforcements.</p>	
197	<p>PARISH PROJECTS</p> <p>a. No reports</p>	
198	<p>ORGANISATIONAL MATTERS</p> <p>a. Better Wetherby Partnership donation – Agreed not to donate financially, but will continue to support its objectives. b. Newsletter Template – Clerk has spoken with John Pendleton (JP) regarding a template for the newsletter. Clerk to provide update at next meeting. c. GDPR email regulations – JR advised all Cllrs to set up separate email addresses for PC work.</p>	<p>Clerk All</p>
199	<p>INFRASTRUCTURE</p> <p>a. Highways and footpaths – See 200c. b. SIDs – Walton Road SID still not working. AR to keep chasing LCC. c. 20 mph Speed limit Zones – Still awaiting feedback from LCC. Concerns expressed re continued speeding on Church Causeway. Feedback is awaited from LCC on its strategic review of speed limit applications throughout Leeds, which may mean delays in implementation. PC may wish to consider further representations to Highways.</p>	<p>AR All</p>
200	<p>COMMUNITY PARTICIPATION</p> <p>a. Noticeboard – Planning application for noticeboard submitted. b. Charity fruit and veg stall on the Lower Green – The stall holder is not proceeding this year. c. Overgrown trees/hedges – pruned hedges will be cut at the end of the nesting season. JR to meet on site with LCC representative re a number of hedges on Walton Road. d. Historical Rights of Way – AR to consider the request for identification of historical rights of way in Thorp Arch for PC response. e. Leeds United Football Club (LUFC) meeting update – LUFC have plans to relocate the training academy to a site near to Elland Road, Leeds and are currently discussing matters</p>	<p>SOL JR AR</p>

	with LCC. The existing Thorp Arch training facilities continue to be valued by LUFC and they are positive about engaging with the local community.	SOL
201	MINOR ITEMS and ITEMS FOR NEXT AGENDA a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.	
202	CLOSURE There being no further business, the Chairman declared the meeting closed at 9.00pm. The next meeting will be held on Thursday 10th October 2019 – 7.00 at All Saints Church.	

Signed

Date.....

Chairman

Appendix 1

Planning Applications			
Application Number	Address	Description	Decision
Ref:18/07278/ FU	Rudgate, Park Walton	Outline application for residential development for up to 26 dwellings	Approved
Ref: 19/04008/FU	42 The Village	First floor rear extension - Old School House	Approved
Ref: 19/04706/FU	35A Walton Chase	Construction of Conservatory to rear	Approved
Ref: 19/04141/TR	32 The Village	Fell T1 Scots Pine and T2 Cherry to make room for garden office	No Objection
Ref: 19/04453/ TR	East Wing, Thorp Arch Hall	Works to protected tree	No Objection

Planning Enforcements

Case Number	Address	Date Received by LCC	Current Status (new actions in red)
None			

Other

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