



# THORP ARCH

## PARISH COUNCIL

### DRAFT MINUTES OF THE MEETING OF THORP ARCH PARISH COUNCIL HELD

**Monday 11<sup>th</sup> 2021 – 7.00pm 2021**  
**at All Saints Church**

**PRESENT:** Councillors: Nicola Midgley - Chair (NM), Amy Surtees (AS), Gemma Connelly-Spry (GCS)

**IN ATTENDANCE:** Tina Wormley

**OTHERS:** Ward Cllr Alan Lamb

535	<b>PUBLIC REPRESENTATIONS</b> None																
536	<b>TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE</b> Steve O'Loughlin (SOL), Ian Grainger (IG)																
537	<b>POLICE REPORT</b> Seven crimes reported for August.																
538	<b>DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS</b> None																
539	<b>TO APPROVE the MINUTES of the last MEETING</b> The minutes of the meeting held on Monday 13 <sup>th</sup> September 2021 were accepted as a true record.																
540	<b>CORRESPONDENCE</b> <ul style="list-style-type: none"> <li>Continue to receive complaints about HGVs cutting through the village. NM has contacted Stobarts who are investigating. NM has asked Lovells to investigate any Sat Nav inaccuracies with HGVs delivering to site.</li> </ul>																
541	<b>FINANCE</b> <p>a. Payment of accounts authorised.</p> <table> <tr> <td>T Wormley</td> <td>Salary</td> <td>£413.60</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td>£96.00</td> </tr> <tr> <td>T Wormley</td> <td>Home Expenses</td> <td>£18.00</td> </tr> <tr> <td>R M Landscapes</td> <td>Grass cutting</td> <td>£185.00</td> </tr> <tr> <td>Vision ICT</td> <td>Grass Cutting and Maintenance</td> <td>£122.00</td> </tr> </table>	T Wormley	Salary	£413.60	HMRC	PAYE	£96.00	T Wormley	Home Expenses	£18.00	R M Landscapes	Grass cutting	£185.00	Vision ICT	Grass Cutting and Maintenance	£122.00	
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	<ul style="list-style-type: none"> <li>a. Balances and receipts noted.</li> <li>b. Bank reconciliation circulated and agreed.</li> <li>c. Resolved a sum of £3.80 per month per Cllr and Clerk for the Microsoft 365 licence.</li> </ul>	
542	<p><b>PARISH DEVELOPMENT MATTERS</b></p> <ul style="list-style-type: none"> <li>a. Chartford Homes – The engineering problem noted last month is expected to be resolved within the next two weeks.</li> <li>b. Lovell Homes – the show homes will be open on October 16<sup>th</sup>. Some early start times have been noted by residents and reported by IG.</li> <li>c. Cycle path – Nothing to report this month.</li> </ul>	<p><b>IG</b></p> <p><b>NM</b></p>
543	<p><b>PLANNING</b></p> <p>See Appendix 1 for a. and b.</p> <ul style="list-style-type: none"> <li>a. Applications.</li> <li>b. Decisions and enforcements.</li> </ul>	
544	<p><b>PARISH PROJECTS</b></p> <ul style="list-style-type: none"> <li>a. Village sign and planter – Still awaiting delivery of the of the correct size sign which is expected this week.</li> <li>b. Summer baskets project – IG to contact LCC for quotes for baskets and watering and for containers/planters. Village Society have agreed to help identify suitable locations. Some structures may need watering by residents. Water supplies will need to be agreed. Wetherby Rotary Club have offered to donate crocus bulbs to the PC which will be planted on the Greens.</li> </ul>	<p><b>SOL</b></p> <p><b>IG</b></p>
545	<p><b>ORGANISATIONAL MATTERS</b></p> <ul style="list-style-type: none"> <li>a. CIL sub-group – Recommendations from CIL sub-committee Sept meeting agreed. Resolved to appoint Swift Research to support the project. Resolved a sum up to £2860 for Swift Research support, although this could be significantly less pending further discussions. Agreed to run the survey in January with a publicity campaign through December including a leaflet drop. Clerk to check Causeway distribution dates.</li> <li>b. Wetherby High School proposal – Resolved to support the Wetherby high school proposal to make it a school for 11–16-year-olds only with the 6<sup>th</sup> Form at Boston Spa High.</li> <li>c. Ordinance Survey maps – Resolved to purchase ordinance survey maps to support discussions with Sustrans re the cycle path.</li> </ul>	<p><b>Clerk/AS</b></p> <p><b>Clerk</b></p> <p><b>NM</b></p> <p><b>Clerk</b></p>
546	<p><b>INFRASTRUCTURE</b></p> <ul style="list-style-type: none"> <li>a. Traffic Calming – Ward Cllr Alan Lamb confirmed that some traffic calming measures can be installed without meeting traffic accident criteria ie chicanes, which can also be used alongside signs and planters.</li> <li>b. Chain and posts on The Green – The posts are subject to regular damage from cars. Agreed to consider an alternative. Residents living on The Green will be consulted and asked for suggestions.</li> </ul>	<p><b>NM</b></p>
547	<p><b>COMMUNITY PARTICIPATION</b></p> <ul style="list-style-type: none"> <li>a. Nothing to report this month.</li> </ul>	
548	<p><b>MINOR ITEMS and ITEMS FOR NEXT AGENDA</b></p> <ul style="list-style-type: none"> <li>a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting</li> </ul>	

	b. Ward Cllr Alan Lamb confirmed the match funding grant application for the Christmas lights had been accepted but not for the full amount. He agreed to email the PC with the outcome of their application and allocated amount.	Ward Cllr AL
549	<b>CLOSURE</b> There being no further business, the Chairman declared the meeting closed at 8.20pm. <b>The next meeting will be held on Monday 15<sup>th</sup> November 2021 – 7.00pm at All Saints Church.</b>	

Signed .....

Date.....

Chairman

### Appendix 1

Planning Applications			
Application Number	Address	Description	Decision
Ref: 21/06009/LI	12 Thorp Arch Mill Lane	Listed Building consent for removal of rear window with insertion of door to rear; rooflight to rear	Approved
Ref: 21/05246/ADV	The Pax Inn, 11 The Village	One illuminated sign	Refused
Ref: 21/06363/FU	Leeds United Training Ground Walton Road	Retention of two storey modular building and addition of two storey modular extension to side	Support

### Planning Enforcements

Case Number	Address	Date Received by LCC	Current Status (new actions in red)
None			

### Other

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