



THORP ARCH

PARISH COUNCIL

DRAFT MINUTES OF THE MEETING OF THORP ARCH PARISH COUNCIL HELD

Monday 13th September 2021 – 7.00pm 2021
at All Saints Church

PRESENT: Councillors: Nicola Midgley - Chair (NM), Steve O'Loughlin (SOL), Ian Grainger (IG), Amy Surtees (AS), Gemma Connelly-Spry (GCS)

IN ATTENDANCE: Nicola Midgley

OTHERS: Two Residents

520	PUBLIC REPRESENTATIONS Two residents							
521	TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE None							
522	POLICE REPORT Five crimes reported for July.							
523	DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS None							
524	TO APPROVE the MINUTES of the last MEETING The minutes of the meeting held on Monday 28 th June 2021 were accepted as a true record. The minutes of the Extraordinary meeting held on Monday 2 nd August 2021 were accepted as a true record.							
525	CORRESPONDENCE <ul style="list-style-type: none"> • Resident Complaints about Lovell's generator running all night. NM to contact Lovells. • Correspondence from Openreach re full fibre installation. Concerns from Cllrs that full fibre will not be brought to Thorp Arch. Agreed to involve Ward Cllrs. 							
526	FINANCE <p>a. Payment of accounts authorised.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">T Wormley</td> <td style="width: 30%;">Salary</td> <td style="width: 40%; text-align: right;">£413.00</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td style="text-align: right;">£96.20</td> </tr> </table>	T Wormley	Salary	£413.00	HMRC	PAYE	£96.20	
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	<p>T Wormley Home Expenses £33.75</p> <p>R M Landscapes Grass cutting £206.00</p> <p>K Excell Bulbs £94.83</p> <p>Vision ICT Subs for website £132.00</p> <p>PKF Littlejohn External Audit £240.00</p> <p>a. Balances and receipts noted.</p> <p>b. Bank reconciliation circulated and agreed.</p> <p>c. Annual Governance and Accounting Return (AGAR) for 20/21 returned with no matters of concern recorded. Thanks were recorded for the Clerk for her hard work in preparing the AGAR.</p>	
527	<p>PARISH DEVELOPMENT MATTERS</p> <p>a. Chartford Homes (CH)/Homes England (HE) application (18/07278/FU) for 26 dwellings. All dwellings are now complete, however there is an engineering problem which means the contractors remain on site which is causing a delay with the Lovell development as they cannot install the electricity mains whilst Chartford are still on site. Clerk to email site manager re completion date.</p> <p>b. Lovell Homes (17/07970) for 119 houses – the show homes are currently under construction and will be opening sometime in October.</p> <p>c. Cycle path – NM attended a meeting with Sustrans who have offered an estimate to take the project from feasibility stage through to completion.</p>	<p>Clerk/ IG</p> <p>NM</p>
528	<p>PLANNING</p> <p>See Appendix 1 for a. and b.</p> <p>a. Applications.</p> <p>b. Decisions and enforcements.</p>	
529	<p>PARISH PROJECTS</p> <p>a. Village sign and planter – The sign was delivered but is the wrong size. The company have accepted responsibility for the mistake and will replace it.</p> <p>b. Whins Lane planting proposal – LCC have indicated the area is too small for their planting schemes.</p> <p>c. Summer baskets project – Resolved to proceed with summer baskets and planters for 2022. IG to contact LCC for quotes for baskets and watering. Agreed to involve the village Society. IG to identify suitable locations through the village. Resolved to spend up to £500 on bulbs and bulb planters. SOL to order.</p>	<p>SOL</p> <p>IG</p> <p>IG</p> <p>SOL</p>
530	<p>ORGANISATIONAL MATTERS</p> <p>a. CIL sub-group – Recommendations from CIL sub-committee July meeting agreed. Agreed to get quotes from research organisations to support the survey.</p> <p>b. Office 365 licences – resolved to purchase basic office 365 licence for the Clerk for the sum of £3.80 per month.</p> <p>c. Overgrown vegetation – Resolved to appoint current contractor to cut back overgrown vegetation around the village.</p> <p>d. Enhanced grass cutting on Wood Lane – resolved to request 2 additional cuts this year on Wood Lane. IG to contact LCC. The footpath project will be considered later in the year once the effect of additional grass cutting has been observed.</p> <p>e. Leeds local Plan – NM to respond the Plan.</p>	<p>Clerk/AS</p> <p>Clerk/NM</p> <p>NM</p> <p>IG</p> <p>NM</p>
531	<p>INFRASTRUCTURE</p>	<p>NM</p>

	<ul style="list-style-type: none"> a. Traffic Calming – NM to meet with Nick Borrás on 23rd September to discuss possible traffic calming measures. b. Kerbstone work on Bridge Foot still outstanding. Clerk to chase LCC. IG reported some disintegrating kerb stones on Church Causeway. NM to check c. White lining on the bridge is a mixture of yellow and white. NM to contact Nick Borrás. d. One of the posts on The Green next to the Memorial has been damaged again. NM to check with Nick Borrás re any requirements from a Highways perspective should an alternative to the post and chains be considered. 	<p>Clerk/NM</p> <p>NM</p> <p>NM</p>
532	<p>COMMUNITY PARTICIPATION</p> <ul style="list-style-type: none"> a. Christmas lights project – The order for the lights has been submitted and electric connectors have been fitted to lampposts. The grant for additional funding has been sent to Ward Cllrs. SOL to chase request to LUFC for funding. 	SOL
533	<p>MINOR ITEMS and ITEMS FOR NEXT AGENDA</p> <ul style="list-style-type: none"> a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting. 	
534	<p>CLOSURE</p> <p>There being no further business, the Chairman declared the meeting closed at 8.45pm. The next meeting will be held on Monday 11th October 2021 – 7.00pm at All Saints Church.</p>	

Signed

Date.....

Chairman

Appendix 1

Planning Applications			
Application Number	Address	Description	Decision
Ref: 21/05891/FU	The Greenery Garden Centre Unit 9 5 A Thorp Arch Trading Estate	Variation of condition 5No. (Car Boot Permission Period) to previously approved planning application 20/00411/FU for extension of temporary period	Support
Ref: 20/07993/FU	24 Thorp Arch Park	Removal of shipping container from front; single storey front/side extension; first floor side extension; conversion of existing garage to workshop and habitable room	Refused, although permission granted for garage to the front of the house.
Ref: 21/06009/LI	12 Thorp Arch Mill Lane	Listed Building consent for removal of rear window with insertion of door to rear; rooflight to rear	Support
Ref: 21/05246/ADV	The Pax Inn, 11 The Village	One illuminated sign	Object

Ref: 21/06363/FU	Leeds United Training Ground Walton Road	Retention of two storey modular building and addition of two storey modular extension to side	Support
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Planning Enforcements

Case Number	Address	Date Received by LCC	Current Status (new actions in red)
None			

Other

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