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|  **Thorp Arch Parish Council** Draft **Minutes Monday 16th March 2015****Present:** **Cllrs:** S. Humphreys (Chair), M. Smyth, G. Duxbury, D Tyrer, R. Brace **In Attendance:** T. Wormley (Clerk)**Others:** PCSO S Wales  **1. Apologies for Absence**None**2. Declaration of prejudicial/personal interests**None**3. Police Report**PCSO Wales reported two burglary’s for the month of February. One from a house in The Village where power tools were stolen, and one on the Trading estate.PCSO Wales informed the meeting that crime figures for March will be higher as there has been an increased number of crimes in the area.**4. Minutes of the last meeting** held on Monday 9th February 2015, having been circulated to all members, were **agreed** as correct. **5. Matters Arising from the Minutes**No matters arising from the minutes.**6. Correspondence** Neighbourhoods for Living Memoranda – consultation Response from Highways re road defects – Church Causeway – enquiry logged. A report team will attend and assess work needed. Work will be prioritised against other area needs.Outer North East Parish and Town Council Forum meeting: Clifford Village Hall – 23rd April 2015 at 7:30pm.Crime panel newsletterParochial Church Council – welcome pack. Currently undertaken by Church. Agreed to put on next agenda.Email from Cllr Procter re Kirklees Knoll. The appeal was refused and this is likely to have implications for other PAS sites. Applications in the system are likely to be refused.Mint Festival – Wetherby race course. Cllr Lamb is seeking an extension to the licensing application for this event, as Thorp Arch PC and Wetherby town council were not consulted about it. The parish council have no objections. Clerk to reply to Cllr Lamb.Outer North East Community Committee – Monday 23rd March 5.30pm at the Civic hall. PK Littlejohn – Annual return to be completed before June. **7. Planned Highways maintenance programme**Highways have apologised for not consulting with the parish council about the planned highways annual programme for 2015/16. Members agreed to reply to highways highlighting the problems with Church Causeway. The current planned programme affects only an area contained within the trading estate. Clerk to write to highways. **8. Wharfedale Property Management at TAE**Wharfedale Property Management company have submitted an application for the construction of a new two story building and will submit a further application for the construction of two terraces of small new industrial buildings. The parish council agreed to keep the application on file as it falls outside the parish.**9. Elections**A discussion took place about the possibility of increasing the number of councillors for Thorp Arch. The clerk provided information about the process to increase the number of councillors. This would involve a Community Governance Review. The first step would be to undertake a valid petition which must contain at least 250 signatures. Clerk to email information and guidance to parish councillors about the process.**10. Boston Spa tree over bridge – update**S. Humphreys reported that the tree obscuring light on the bridge had now been pruned, but expressed concern that further work may be needed as light was still obscured. The council agreed to write Richard Lapish to seek his advice about the tree. Clerk to email Richard Lapish.**11. Thorp Arch Parish Council Website**The clerk has been undertaking work to improve the website. Some of the text has been edited and some additions have been made including a ‘contact us’ box, which means residents can now contact the parish council through the website. The site has also been updated and changed to provide a more modern look, the background green colour and mauve text has been replaced with blue and black. The work is still underway and more changes will be made including more use of links to organisations in Thorp Arch. The site can be viewed at [www.thorp-arch.org.uk](http://www.thorp-arch.org.uk) **12. Site Allocation Consultation Process** S Humphreys reported that she had emailed Councillor Procter for an update on Hedley Hall and TATE on 3 separate occasions, but had received no replies. S. Humphreys will forward the emails to G Duxbury who will in turn forward them to David Feeney at LCC. **13. To review the TATE Planning Application and Responses**S. Humphreys reported that she had spoken to D. Newbury about TATE. D. Newbury confirmed that informal talks with Rockspring were underway, but as yet there was no formal confirmation of any revised proposal from Rockspring. He further confirmed that if a smaller scheme was put forward then a new application would be required. S. Humphreys agreed to make another approach to David Newbury to ask him to put in writing the current situation with Rockspring.A letter has been received from the Department for Communities and Local Government. The ‘call in’ for the TATE application has been closed, but the department advises that residents continue to make their views known to LCC, whilst the application remains under consideration. They further advise that any future request for ‘call in’ should be made at a later stage when the application is being reconsidered.**14. To receive an update on the Neighbourhood Plan**The Neighbourhood Plan group will hold another exhibition on Saturday 21st March at the Pax from 11.00am – 1.00pm. A meeting has been organised with the prison to discuss the cycle path on Tuesday 14th April at 10.00pm. S. Humphreys and Peter Smart are to attend. R. Brace raised concerns about the unresolved situation regarding the state of land around the prison. S. Humphreys will raise the matter with the Governor and arrange a meeting to discuss concerns. R. Brace agreed to forward photos of the areas to the clerk.The YLCA newsletter ‘White Rose’, has recently reported that the government is to introduce legislation aimed at speeding up the time it takes to designate a neighbourhood plan area.The ‘Neighbourhood Planning (General) Amendments Regulations 2015’, will amend the existing regulations by ‘prescribing’ the date by which a local planning authority must determine applications for designation of a neighbourhood plan area. The Regulations have been introduced in response to the variation in the time local planning authorities take to designate neighbourhood plan areas. While some authorities have taken 45 days to reach a decision, some communities (including parish councils) have had to wait over six months for a decision, with some waiting over a year. The parish council have received a letter from John Hall from the Planning and Implementation department at LCC. The letter addresses issues raised in the 2014 parish boundary review. The new Thorp Arch parish includes land previously within Walton, while the new Walton parish includes land previously within Thorp Arch. The Parish Review post-dates the designation of Thorp Arch Neighbourhood Area, which means the Thorp Arch parish is now different to the designated neighbourhood area. LCC make two suggestions: one to amend the Neighbourhood Area to reflect the parish boundary changes or two, to retain the existing Neighbourhood Area. The parish council favoured the latter. Following a discussion it was agreed to write to Walton expressing Thorp Arch’s preferred option. Clerk to email Walton parish council.**15. Planning matters**Fairfield – Walton Road – An email has been received in response to a letter sent by the parish council complaining about unreported amendments to the Fairfield planning application. Daniel Child from LCC planning department provides a full explanation about the application and its current status. The parish council will be informed as soon as it is determined.Ref: – No: 15/01104/ works to tree in conservation area – Crabtree Cottage – 5 The Green – approved.Ref. No: 14/06597/FU to amend the approved plans to Leeds united training ground – approved.Ref. No: 15/00571/FU – Porch and canopy to front – Ivanhoe, Walton road – approved.**16. Financial matters****Resolved:** To pass the following accounts for payment:D.M. Wardman – service of lawn mower£152.95Clerk’s remuneration £671.71 Clerk’s expenses £32.08Leeds City Council – Hire of school hall £45.00**17. Minor items and items for next agenda**Minor Items: NoneItems for next agenda: Welcome pack Date of Next Meeting: Monday 13th April 7.00pm at the Church.**The minutes are draft until agreed at the next Parish Council Meeting**

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  | **ACTION**                  **Clerk****15/34**  **Clerk**      **Clerk**   **SH/GD**  **SH**  **15/35** **RB**  **Clerk**      **15/36**    |