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|  **Draft Thorp Arch Parish Council****Minutes Monday 10th August 2015****Present:** **Cllrs:** M. Smyth, Graham Duxbury Amy Crooks, Andrew Rodger **In Attendance:** T. Wormley (Clerk) **1. Apologies for Absence** J Richardson (Chairman) – On holiday**2. Declaration of Prejudicial/Personal Interests**None**3. Police Report**One theft for the end of May beginning of June in Thorp Arch was reported. A number plate was removed from the front of a vehicle on the trading estate. Unfortunately four crimes were reported for the month of July: the attempted theft of a quad bike on the trading estate, followed by subsequent criminal damage to the bike. Criminal damage was reported to an area that houses game birds just off Wood Lane. The suspects also caused damage to an outdoor water system. Beading was removed from a building on the trading estate, but no entry was gained.**4. Minutes of the last meeting** held on Monday 13th July 2015, having been circulated to all members, were **agreed** as correct. **5. Matters Arising from the Minutes**Item 6 – Light on Thorp Arch Park identified for part-night switch off, still illuminated.Poppy wreath ordered. Item 9 – No log sale took place. Logs were given away.Item 10 – Mower storage advertised in Causeway.**6. Correspondence*** John Hall (LCC) – Technical support for Neighbourhood Planning website:

http://mycommunity.org.uk/programme/neighbourhood-planning * Andrew Birkbeck – Grass cutting schedule.
* Wharfedale Property Management – Development on TATE – letter of support sent from Parish Council.
* YLCA – Grants and funding bulletin – circulated.
* Single transport plan – consultation – circulated.
* David Spurr – Official report from internal audit – circulated.
* YLCA – Good neighbour scheme – Village society to consider.
* Outer North East Town and Parish Council Forum Thursday October 8th at 7.30.
* Response from YLCA re Boston Spa Hydro power project.
* Email from Mr and Mrs Peterson re pre planning application – Will meet with the Petersons once planning application submitted.

**7. CIL Workshop**The Clerk and Graham Duxbury (GD) attended a workshop about the implications of CIL for Parish Councils. The Clerk circulated a report.Graham Duxbury clarified the financial regulations regarding the CIL. Where councils have adopted a neighbourhood plan, they will receive 25% of CIL revenue in that area. Areas without a neighbourhood plan will receive 15% of the revenue and this will be capped at £100 per existing dwelling in that area.The levy is liable at the granting of planning permission, and paid when the developer commences on site. Payments are made in instalments depending on the size of the payment.The proposals demonstrate the importance of having a Neighbourhood Plan in place in order to receive maximum finance from the CIL. **8. Trees on The Green**Some residents on The Green have indicated to John Richardson (JR) that they would prefer not to have the trees replaced. However the consent granted for the removal of the trees was conditional on planting one significant replacement tree. GD has since spoken to the LCC Tree Officer who has said the City Council will consider an alternative if this is the wish of residents. The Council therefore agreed to consult with residents on The Green about replacement trees. Clerk to write to residents. Margaret Smyth (MS) volunteered to deliver the letters. The Clerk will also invite resident views from the whole village through Causeway.**9. Boston Spa Hydro Power Project**Parish Council representatives and residents of Thorp Arch have met with Boston Spa Parish Council and ‘MannPower Consulting Limited’ representatives, to discuss the proposed hydro power project on the Weir. GD reported that the meeting was informative and provided an opportunity for concerns and issues about the proposal to be discussed. Boston Spa Parish Council are currently awaiting a response from the Environmental Agency. **10. Noticeboards**Following a discussion the Council agreed to keep the right hand side of the noticeboard locked and solely for Parish business, whilst the left hand side will remain unlocked and available for organisations to publicise their events etc. However should the Council need to use the whole board then they will have priority over other organisation’s publicity.**Resolved:** **to keep the right hand side of the noticeboard locked and solely for Parish business.**The old noticeboard has not yet been removed by the Village Society who now wish to locate it in the Woodlands area. Clerk to contact LCC regarding erecting the noticeboard on timber posts on the grassed Woodlands area. GD agree to provide sketches for submission to LCC.**11. To consider future design of the Thorp Arch Parish Council website**The clerk and Amy Surtees (AS) will review the website and consider design issues etc. **12. Mint Festival**Andrew Rodger provided a report regarding a meeting he had attended about the Mint Festival, which will be held on the 19th and 20th September at Wetherby racecourse. Parish Councillors at the meeting were assured that the festival will have minimal impact on residents in the Thorp Arch and neighbouring village areas. A noise curfew will be instigated at 11.00pm. Event organisers have provided a telephone number for residents should they encounter any issues during the festival: Please contact ‘Event Control’ on 07960 025926.**13. Site Allocation Consultation Process**The next stage will be public consultation on the draft plan in Autumn 2015. The executive board at its last meeting made it clear that the plan is now ready for examination.**14. To review the TATE Planning Application and Responses**Rockspring and their agents are in discussions with LCC planners regarding the ‘final draft’ of the S106 agreement. The next City Plans Panel will be held on the 13th August, but TATE is not on the agenda. The next meeting of the panel will be held 3rd September.**15. Walton/Thorp Arch Boundary**It has been noted in Walton Parish Council’s July Minutes, that for the purpose of neighbourhood planning, they are in favour of retaining the old Neighbourhood Area boundary line.**16. To receive an update on the Neighbourhood Plan**Another Consultant is to be interviewed on Tuesday 18th August.**17. Update on the Thorp Arch North East Steering Group (TANESG)**Richard Brace is currently unwell and unable to take up his position on TANESG. No offers as yet from the Woodlands. GD and Martin Brown will continue to meet and report back to the Parish Council.**18. Planning Matters**Ref:- No 15/03152/FU – 7 The Village – Amendment to previously approved application (15/01289/FU) for two storey and single storey side/rear extension with addition of first floor side window; new driveway with vehicular access, drop kerb and porch to front – **Planning Refused**Ref:- No: 15/04073/COND – Wetherby Race Course – Consent required for discharging of conditions: 3, 4, 7, 8 & 9Ref. No: 15/03434/FU – 35A Walton Chase – conversion of carport to garage – **Planning Approved**Ref. No: 14/05968/FU – Fairfield – two story detached dwelling – **Planning Refused**The council expressed concerns about the very untidy state of the garden at 7 The Village. It was agreed to write to the resident to ask her to instruct the builders to tidy up the garden. Clerk to write to resident.**19. Financial Matters****Resolved:** To pass the following accounts for payment: East Wing Gardens (F. Royffe) – Plants for troughs £95.00 Planning Plus Advice – Neighbourhood plan Consultant – travel expenses £47.70 M. Rhodes – Felling of White Beam on The Green £450.00 M. Rhodes – Felling of Chestnut Tree on The Green £450.00 C. Sanderson – Grass cutting £46.50YLCA – Dividers £10.62  **20. Minor items and items for next agenda**Minor Items: A number of resident have complained to the Council about the removal of stuffed animals from the recycling site. This will be put on the next agenda for discussion.Items for next agenda: Community right to bid, removal of artefacts and stuffed animals from the recycling site, discussion about use of school for parish meetings.Date of Next Meeting: Monday 14th September 7.00pm at the Church.**The minutes are draft until agreed at the next Parish Council Meeting**

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 | **ACTION**                 **15/52**      **Clerk** **MS**      **Clerk** **GD****Clerk** **AS**   **15/53**          **Clerk****15/54**     |