

## Draft Thorp Arch Parish Council Minutes Monday 3<sup>rd</sup> July 2017

**Present:**

**CLRs:** J. Richardson (JR Chairman),  
M. Smyth (MS) Graham Duxbury (GD)  
T. Wormley (Clerk)

**In Attendance:**

**Others:** PCSO Emma Leighton

**1. Apologies for Absence**

A. Crooks (AC) A. Rodger (AR)

**2. Declaration of Prejudicial/Personal Interests**

JR receiving cheque for expenses.

**3. Police Report**

Three crimes were reported for the month of June: two on the trading estate and one in the Woodlands where a Child's scooter was stolen from a field opposite the victim's garden.

**Scams and Frauds Talk**

PCSO Emma Leighton along with the SAFER Project will be giving an overview of the different scams at Boston Spa Village Hall 2pm – 3.30pm on Tuesday 11th July 2017.

**4. Minutes of the last meeting** held on Monday 12<sup>th</sup> June 2017, having been circulated to all members, were **agreed** as correct.

**5. Matters Arising from the Minutes**

None

**6. Correspondence**

Jenny Bentley – Confirmed Remembrance Wreath for November.

YLCA – Additional Powers, Procedures and Policies training event – 8<sup>th</sup> August.

**7. Parish Development Matters****Neighbourhood Plan**

Awaiting examiner's report. Neighbourhood Plan sub-group will meet this week to consider representations made to the plan. The group will circulate their report following the meeting.

**TATE**

Nothing further to report.

**Site Allocation Plan Consultation Process (SAP)**

The plan is currently under examination. Updates can be viewed online on the Site Allocation website: [www.leeds.gov.uk/council/Pages/Site-Allocation-Plan-Examination.aspx](http://www.leeds.gov.uk/council/Pages/Site-Allocation-Plan-Examination.aspx)

**Action**

The planning department have informed the Parish Council (PC) that HCA have sought an earlier release of their larger site (earlier phases of the plan). Representation has been made to the Council by the applicant as part of the consultation exercise over the proposed SAP.

#### **HCA Application – Update**

The application for 23 dwellings has now been recommended for 'Defer and Delegate', subject to a full and detailed report on drainage in the area, which is to be brought back to the Plans Panel.

#### **Planning Matters:**

**Ref. No:** 17/02290/FU – Single storey extension with canopy to side - 2 Mulberry Garth – **Approved.**

**Ref. No:** 17/03628/FU – Conservatory to rear - 59 Walton Chase. **Support.**

**Ref. No:** Ref. No: 17/04009/TR – Works to Protected Trees 17/04009/TR The Old Vicarage, Church Causeway. **Support.**

**Ref. No:** 17/02866/FU – Retrospective application for construction of compound - Wharfe Bridge Embankment Near Whins Lane. **Neutral (Out of the Parish area).**

### **8. Parish Projects**

#### **Parish Map**

Cllr Wilkinson is involved in the Outer North-East Well-Being and Youth Activity Fund. AR to contact him regarding the Parish Map Project

**AR**

#### **Environmental Project**

Still awaiting outcome of application.

#### **Update of website**

Following enquiries made by the Clerk and AC, it was agreed to proceed with an update to the website. Two quotes to be obtained, one from the current provider and one from a local provider; Proportion Marketing.

**AC/  
Clerk**

**Resolved:** To update the website and obtain two quotes for specification and costs.

### **9. Community Participation Report**

#### **Future meeting place for the Parish Council**

David Spurr, from All Saints Church, has confirmed that the Church is available to host future PC meetings.

The school governing body are to meet on the 6<sup>th</sup> July and will report back to the PC regarding representations made to the Chair of Governors: Rob Seldon, by JR.

#### **Parking Issues**

PC agreed to report to the police any dangerous parking in the village, particularly parking on or near junctions.

### **10. Infrastructure Report**

#### **Highways and Footpaths**

Work to the bridge will commence 11<sup>th</sup> July to 13<sup>th</sup> July overnight. The bridge will thus be closed during 23.40pm and 05.30am. Clerk to contact Highways regarding notification of the closure and to ask Gaby Morrison to put in the village diary.

**Clerk**

#### **Local transport Group**

A local transport meeting was held on the 22<sup>nd</sup> June. The meeting involved

representatives from local villages and parish councils. The initial focus was on developing a strategy for this rural regional lobby group. Bus routes to York and Tadcaster will feature. AR will be the Thorp Arch representative

**AR**

## **11. Financial Matters**

### **Accounts for payment this month:**

John Richardson – expenses	£77.59
Central Garage – Petrol for mower	£14.96
Colin Sanderson – Grass cutting	£60.26
Clerk’s monthly salary	£253.24
Clerk’s expenses	£22.60

## **12. Minor items and items for next agenda**

### **August meeting**

It was agreed to hold a meeting in August.

August agenda – Trees at North Lodge and The Green

**13. Date of Next Meeting:** Monday 14<sup>th</sup> August – 7.00pm at: The Barn, Barn House, Mulberry Garth, as the school will be closed.

**The minutes are draft until agreed at the next Parish Council Meeting**

Signed

Date