

Draft Thorp Arch Parish Council Minutes Monday 14th August 2017

Present: Cllrs: J. Richardson (JR Chairman),
M. Smyth (MS) Graham Duxbury (GD),
A. Crooks (AC) A. Rodger (AR)

In Attendance: T. Wormley (Clerk)

Others: PCSO Emma Leighton

1. Apologies for Absence

None

Action

2. Declaration of Prejudicial/Personal Interests

None

3. Police Report

Three crimes were reported for July: Theft from motor vehicle on the Trading Estate. Suspects removed power tools from a vehicle. Theft by an employee on the Trading Estate – unknown staff member removed TV from base of bed. Theft by employee on Moor Lane – suspect stole various amounts of meat and sold on to other parties.

Other matters:

There were 62 crimes in total for the Wetherby Ward (this figure includes the prisons) 3 of these were burglary dwellings. There were 41 crimes in Harewood, 10 of these were burglary dwellings.

ASB has been on the increase particularly at the Deepdale in Boston Spa, Bramham old children's home and Wetherby town. There has been increased patrols in these areas. ASB should be reported on the 101 number or online.

An arson committed in Wetherby during the early hours of Tuesday 18th July, caused substantial damage to the rear of Costa Coffee on Castlegate.

Following this, a car was also set alight in the car park of Morrisons.

Anyone with information is asked to please contact the police at Wetherby via 101 quoting crime no. 13170328537 or on Crimestoppers anonymously on 0800 555 111. Images of the suspects can be viewed on the West Yorkshire Police - Leeds Outer North-East Facebook page.

4. Minutes of the last meeting held on Monday 3rd July 2017, having been circulated to all members, were **agreed** as correct.

5. Matters Arising from the Minutes

None

6. Correspondence

LCC – Community Right to Bid Nomination for cricket club now listed.

7. Parish Development Matters

Neighbourhood Plan

The Neighbourhood Plan is now under consideration by the Examiner. A number of questions have been put to the steering group, who are currently preparing a draft response. The response will be agreed and signed off by the Parish Council before being returned to the Examiner.

GD

TATE

The public enquiry will take place on the 12th of September in Boston Spa and will last for 12 days. TAG's statement of case (SOC) under rule 6 status, has been prepared. The Parish Council are fully supportive of the SOC.

Agreed to send a letter of support for TAG to the Public Enquiry.

Resolved: to send a letter of support for TAG to the Public Enquiry.

JR

Site Allocation Plan Consultation Process (SAP)

The plan is currently under examination. Updates can be viewed online on the Site Allocation website: www.leeds.gov.uk/council/Pages/Site-Allocation-Plan-Examination.aspx

HCA Application – Update

The Environment Partnership (TEP), the planning organisation acting for HCA, have made a request to attend the next parish meeting to discuss their planning application for Phase 2 of their development plans, which is for 142 houses as outlined in the Site Allocation Plan. Agreed to write to Cllr Wilkinson to seek further information about the planning application in advance of the next meeting.

Clerk

Planning Matters:

Ref. No: 17/04329/FU – Two Storey Extension to side - Triton Security And Facilities Management Ltd North Wing At Thorp Arch Grange. **Object with comment.**

Ref. No: 17/04468/TR 28 The Village - T1 Laburnum – Remove. **Approved.**

Ref. No: 17/04009/TR – Works to Protected Trees 17/04009/TR The Old Vicarage, Church Causeway – **No Objection. Approved.**

Ref. No: 17/03024/COND – Consent, agreement or approval required by conditions 5, 7, 9 and 14 of Planning Application 16/04814/FU - Thorp Arch Grange.

Ref. No: 17/04310/FU Westminster Yard, Walton Road - Retrospective application for the temporary storage of topsoil for 5 years. **Object with comment.**

Ref. No: 17/03335/FU – Convert garage to habitable accommodation; fenestration alteration; replacement of roof finish - 16 Thorp Arch Park – **Approved.**

Ref. No: 17/02866/FU – Retrospective application for construction of compound - Wharfe Bridge Embankment Near Whins Lane - **Approved**

8. Parish Projects

Parish Map

AR is pursuing a number of sources of funding for the Heritage Map project. Agreed that they will report back at the next meeting.

AR

Update of website

Two quotes for update of website now obtained, one from the current provider Vision ICT and one from a local provider: Proportion Marketing. There is a significant price difference. Agreed to seek further information from Vision ICT before making final decision. Agreed that the Neighbourhood Plan group should renew their domain name. GD to organise.

AC/
Clerk
GD

War Memorial Update

Funding is not available for works to the paving area around the Memorial. However, funding may be available for repairing the uneven hardstanding. GD to investigate.

GD

9. Community Participation Report

The school governing body have confirmed that the school will no longer be available for meetings. All future Parish Council meetings will be held at All Saints Church.

10. Infrastructure Report**Highways and Footpaths**

Agreed to investigate the possibility of purchasing a speed indication device similar to the ones located in Boston Spa and Collingham. The devices store data about speeding vehicles that can be downloaded onto devices like phones and laptops. Clerk to forward information to AR.

Clerk

Local transport Group

Date for next meeting to be agreed.

AR

11. Financial Matters**Accounts for payment this month:**

Diane Brown – Consultant online banking	196.80
YLCA – Training Course	£50.00
Colin Sanderson – Grass cutting	£60.53
Clerk's monthly salary	£262.98
Clerk's expenses	£16.00

Annual Return

Still awaiting the Annual Return. An Except has been noted in email correspondence. The Precept and the Local Support Tax Grant should have been recorded in separate boxes on the form. This will be amended for next year. Further details will follow once the Annual Return has been received the PC.

Internet Banking

JR and the Clerk met with Diane Brown to take advice on setting up online banking. The constitution and standing orders will be amended to pave the way for proposed changes to the way the PC banks.

Clerk

YLCA Training Courses

A list of courses was circulated. Clerk to attend 'All things Digital'. Cllrs to contact Clerk should they wish to attend any training.

Clerk

Local Election Changes

Changes have been made to the election timetable. Parish Council elections will take place in 2019. If contested, the cost will now not be on a stand-alone basis.

Finance Sub Group

Clerk to organise sub-group meeting before the October PC meeting.

Clerk

12. Minor items

Overgrown hedges on wall near bridge. AR to draft letter to Carter Jonas.

AR

Car parked on land opposite The Green. Clerk to notify PCSO Emma

Clerk

Leighton.

Items for next agenda September meeting

TEP to attend September meeting.

Sustrans update

13. Date of Next Meeting: Monday 12th September – 7.00pm at: All Saints Church – Thorp Arch.

The minutes are draft until agreed at the next Parish Council Meeting

Signed

Date