

**Thorp Arch Parish Council
Draft Minutes Monday 8th January 2018**

Present: **CIlrs:** J. Richardson (JR Chairman),
M. Smyth (MS) Graham Duxbury (GD),
A. Rodger (AR)

In Attendance: T. Wormley (Clerk)

Others: One resident – Mr Peter Locke

1. Apologies for Absence

A. Crooks (AC)

Action

2. Declaration of Prejudicial/Personal Interests

JR and GD to receive cheque for expenses

3. Police Report

Police not in attendance.

4. Minutes of the last meeting held on Monday 11th December 2017, having been circulated to all members, were **agreed** as correct.

5. Matters Arising from the Minutes

None.

6. Correspondence

Note from C Sanderson – re continuing with grass cutting. Clerk to reply.

Rob Williams – battlefields tour information for August 2018.

YLCA – Decision on referendum principles for parish and town councils deferred for 3 years.

Clerk

7. Parish Development Matters

Neighbourhood Plan

Still awaiting formal notification of the decision statement from Leeds City Council. The plan not noted as *Made* on LCC website as yet. GD to follow up.

GD

TATE

No further developments.

Site Allocation Plan Consultation Process (SAP)

Stage 2 hearings which includes the release of Green Belt land for housing, will now commence in June 2018. A *Broad Locations* approach will be used to identify deferred future sites within the SAP. The implications are that previous sites not allocated in the SAP could now be put forward for development but the Parish Council understands that the HCA site is the only one located in Thorp Arch.

HCA Application – Update

The HCA Application is now validated. It was agreed to hold a public meeting and post a letter and questionnaire to every home in the Parish to gauge resident views. The meeting will be held on Thursday 18th January at The Church. Cllrs to distribute letter and questionnaire.

Cllrs

The PC agreed not to submit any objections or other until the outcome of the public meeting and questionnaire was known. Clerk to contact planning to seek extension to the Application deadline.

Clerk

Agreed to circulate information about the public meeting to: School, TABS, Village diary, Cllrs and MP, Walton and Boston Spa PC, The Pax and HCA.

Clerk

Resolved: To hold a public meeting and distribute a letter and questionnaire to every home in the Parish.

It was agreed to use A1 printing to print the letter and questionnaire, and J Pendleton to do the design work.

Resolved: To spend up to £500 for the letter and questionnaire.

Agreed to place 3 letter boxes in village for return of questionnaires. GD to organise.

GD

Mr Locke expressed his concerns re the Application and confirmed the formation of a New TAG led by him to oppose it.

Discussions with Boston Spa PC over Highways issues to continue.

Resolved: To allocate up to £100 to cover the cost of the boxes.

Planning Matters:

- **Ref: 17/06938/FU** – First floor side extension – 3 Thorp Arch Park – **Approved**
 - **Ref: 17/04310/FU** – Neighbour Re-Notification Letter – Retrospective application for the temporary storage of topsoil for 5 years – Westminster Yard – **Approved. Agreed to forward letter to Planning and Environment Agency.**
 - **Ref: 17/07970/OT** – Outline planning permission for residential development with community facility - Land off Walton Road.
 - **Ref: 17/08315/FU** – Single storey rear extension – 11 Thorp Arch Park. **Support.**
 - **Ref: 17/08135/FU** – Alterations including canopy over existing front porch; two storey side extension; single storey rear extensions; balustrade window to rear - 4 Mulberry Garth.
- Object**

AR

8. Parish Projects

Parish Map

Still awaiting outcome of application. AR to forward briefing note about the project to Clerk and JR.

AR

War Memorial update

No further developments.

9. Organisational Matters

Tree management

Clerk to contact Mike Rhodes re tree management and pruning.

Data protection information

YLCA have notified Parish Council's that Clerks cannot act as Data Protection Officers. This role must be contracted out. Clerk to organise.

Clerk

10. Infrastructure Report

Highways and Footpaths

Planned maintenance schedule for 2018/19. Parish Council response to be submitted. **AR**

Speed Indication Device (SID)

LCC highways department currently checking roadside connections for SID's. It is likely that the planned speed limit reductions on Church Causeway will be implemented within 2 to 3 months. Agreed to circulate information about the proposed road safety measures to village diary, TABS, school and Walton/ Boston Spa Parish Council's. **Clerk**

11. Financial Matters

Accounts for payment this month:

Causeway – Donation	£350.00
G Duxbury – Expenses	£49.24
J Richardson – Expenses	£36.50
G Duxbury – Post boxes for questionnaires	£91.47
Clerk – Monthly salary	£375.47
Clerk – HMRC income tax	£46.60
Clerk's expenses	£24.00

Online Banking Update

The online banking account are now set up. All bills will be paid online from this month.

12. Minor items

None

Items for next agenda February meeting

Outcome of public meeting and questionnaires

13. Date of Next Meeting: Monday 12th February 2018 – 7.00pm at: All Saints Church – Thorp Arch.

The minutes are draft until agreed at the next Parish Council Meeting

Signed

Date