

Draft Thorp Arch Parish Council Minutes Monday 12th February 2018

Present: **Clrs:** J. Richardson (JR Chairman),
M. Smyth (MS) Graham Duxbury (GD),
A. Crooks (AC)

In Attendance: T. Wormley (Clerk)

Others: Police not present

1. Apologies for Absence

A. Rodger (AR)

Action

2. Declaration of Prejudicial/Personal Interests

JR to receive payment for expenses

3. Police Report

Police not in attendance but report forwarded:

7 crimes reported for the month of January. Attempted theft from a garden on The Village. Residential burglary on Church Causeway, whilst residents in-situ. Suspects disturbed by residents and fled the scene. Attempted burglary from business premises on Flint Lane. 2 burglaries' one theft, one criminal damage and one stolen vehicle reported on the trading estate.

Other news:

There were 69 crimes in total for the Wetherby Ward in January, 10 of these were burglary residential with 1 robbery. There were 52 crimes in Harewood in January, 19 of these were burglary residential.

4. Minutes of the last meeting held on Monday 8th January 2018, having been circulated to all members, were **agreed** as correct.

5. Matters Arising from the Minutes

9 Data protection – Clerk to contact YLCA re training.

Clerk

6. Correspondence

Air pollution meeting – Clerk to contact A Birkbeck re outcome of the meeting.

Clerk

7. Parish Development Matters

Neighbourhood Plan

Last meeting of NP Steering Group held on 30th January. Small group will now continue to monitor progress and uphold the plan. The Chairman expressed appreciate for the dedication of both past and present members in the making of the Plan and to record thanks to David Gluck for his guidance and advice and John Pendleton for his artwork on the Plan.

GD

TATE

No further developments.

Site Allocation Plan Consultation Process (SAP)

Comments can only be made on the revised submission draft of amendments by 26th February. The HCA Application HG2 227, remains in the SAP but the phasing has changed from 3 to 1.

GD

PC agreed to submit an objection to this.

JR/GD

PC will also review the proposed modification to be made by LCC to the Core Strategy by and make comments where appropriate.

HCA Application – Update

Notes from the Public Meeting agreed. The meeting was well attended. A show of hands indicated full support for an objection to be submitted by the PC. Arrowsmith Consultants were subsequently instructed to review the Application and report back to the PC. They have advised that a planning consultant will not be required for highways. JR and GD have met with Arrowsmith to determine the details of the objection.

The LCC Planning Board are intending to meet this week to determine their approach to the Application. It was agreed that a brief summary objection would be submitted in advance of formal response.

It was noted that part of Grange Road remains un-adopted in the proposals. PC will object to this.

Planning Matters:

- **Ref: 17/05990/FU** – 2 Thorp Arch Park – Appeal against refusal
 - **Ref: 17/08135/FU** – 4 Mulberry Garth – Alterations including canopy over existing front porch; two storey side extension; single storey rear extensions; balustrade window to rear.
- OBJECT**
- **Ref. No: 17/08315/FU** – 11 Thorp Arch Park – Single storey rear extension – **APPROVED**

8. Parish Projects**Parish Map**

Funding for the Parish Map now approved. PC agreed to locate the map on the upper green next to the bench. Clerk to contact John Pendleton re information for the map.

Clerk

Resolved: to locate the parish map on the upper green next to the bench.

War Memorial update

No further developments.

9. Community Participation**Boston Spa Academy Future**

The PC have written to LCC to express their concern about poor communication regarding information that was put into the public domain about the future of the school. They have urged LCC to hold a public meeting to ensure proper consultation is held regarding any future proposals.

Bridge Lighting

Agreed to write to LCC street lighting department to enquire about lighting on the bridge, following complaints from residents about poor lighting on the footpath.

Clerk

Village Archive

The Boston Spa Archaeology & Heritage society have requested that a leaflet about the geology of the Boston Spa and Thorp Arch area be added to the Thorp Arch archive now held in the Church.

MS

World War 1 Centenary Commemorations

The Village Society are organising commemorations for the village. The PC have agreed to be involved. Are awaiting further information re the venue.

10. Organisational Matters**Tree management**

Awaiting quote from Mike Rhodes re tree management and pruning.

Website Update

New website will be live by end of February. New colour agreed. GD and MS to forward photos to AC. Map re Clerks address to be removed.

GD/MS
AC**Annual Parish meeting**

Still waiting to hear from school re venue for APM.

Press Protocol

Clerk to draft a protocol and circulate to Cllrs for approval.

Clerk

Review of Register of Interests

Completed and submitted to clerk.

11. Infrastructure Report**Highways and Footpaths**

An area of Thorp Arch Park (at the junction of Dowkell Lane and Wood Lane) has been omitted from the highways maintenance programme. Clerk to write and ask for this to be rectified and request a meeting on site. GD to provide drawing which can be submitted to highways.

Clerk

A hedgerow on the approach to LUFC Training Academy has been removed by Berkeley de Vere Homes representatives and replaced with a wooden fence. Clerk to contact LCC regarding the legality of the hedgerow, which may be protected.

Speed Indication Device (SID)

Funding has now been agreed for the Speed Indication Device.

Grass Verges on the Upper Green

Verges on the upper green are being churned up by vehicles driving over them. Complaints have been made about this.

Clerk

Agreed to write to residents of the properties facing the green and seek agreement to the best way to resolve this issue.

12. Financial Matters**Accounts for payment this month:**

| | |
|--|---------|
| East Keswick Plant Centre – Christmas tree | £122.50 |
| M Smyth – Expenses | £6.99 |
| J Richardson – Expenses | £112.28 |
| Parochial Parish Council – Hire of Church | £30.00 |
| Clerk – Monthly salary | £375.47 |
| Clerk – HMRC income tax | £46.60 |
| Clerk's expenses | £22.00 |

13. Minor items

None

Items for next agenda March meeting

14. Date of Next Meeting: Monday 12th March 2018 – 7.00pm at: All Saints Church – Thorp Arch.

The minutes are draft until agreed at the next Parish Council Meeting

Signed

Date

Draft