



**To Members of Thorp Arch Parish Council**

You are hereby summoned to attend the next meeting of Thorp Arch Parish Council. Members of the public and press are welcome to attend. Members of the public may make representations to the Council under item 4 according to the Council's standing orders.

**Agenda**

**For the Meeting of the Parish Council**

**to be held at**

**Lady Elizabeth Hastings School**

**on**

**Monday 11<sup>th</sup> December 2023 at 7.00pm**

**1. PUBLIC REPRESENTATIONS**

**2. TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**

**3. NON-ATTENDANCE OF COUNCILLORS**

- a. To receive and note apologies from councillors who are unable to attend the meeting
- b. To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.

**4. TO RECEIVE ANY DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS**

**5. TO APPROVE THE MINUTES OF THE MEETING HELD ON MONDAY 13<sup>th</sup> NOVEMBER 2023**

**6. POLICE MATTERS**

**7. TO CONSIDER NEW CORRESPONDENCE**

**8. ISSUE LOG UPDATE**

**9. FINANCIAL MATTERS**

- c. To authorise payment of accounts presented
- d. To note balances and receipts
- e. To receive the bank reconciliation
- f. To agree and resolve the 2024/25 budget
- g. To agree and resolve the 2024/25 precept
- h. To agree and resolve the 2024/25 Reserves Policy
- i. To receive an update on investments and savings account
- j. To agree an increase of one point on the NALC scale for the Clerk and to consider a change of job title

## **10. PARISH DEVELOPMENT MATTERS**

- a. To receive an update on the Lovell Homes and Chartford developments
- b. **To note or consider and decide upon the following Planning Matters:**
  - Ref: 23/05310/FU – Single storey rear extension, 23 Grange Avenue – Approved
  - Ref: 23/06616/FU/ – Removal of condition 2 – Walton Gardens
  - Ref: 23/06831/FU/NE – Single Storey rear extension, dormer window to rear, part garage conversion to habitable space – 32 Walton Chase

## **11. PARISH PROJECTS**

- a. To receive an update on cycle path funding and developments
- b. To consider the purchase of a mobile Speed Indication Device (SID)

## **12. ORGANISATIONAL MATTERS**

- a. To approve the Finance Sub Group minutes
- b. To receive an update re progress on the allotment land handover
- c. To receive an update on the Wood Lane path
- d. To receive an update on a meeting held with LUFC
- e. To receive an update on the diseased sycamore tree on The Green

## **13. INFRASTRUCTURE AND GREEN ISSUES**

- a. To receive an update on general traffic and highways matters
- b. To receive an update on general green issues including development of a Biodiversity policy

## **14. ITEMS FOR NEXT AGENDA**

Items to be raised here for the agenda for the next meeting, no decisions can be taken

## **15. NEXT MEETING**

**The next meeting will be held on Monday 8<sup>th</sup> January 2024 – 7.00pm at Lady Elizabeth Hastings School.**

T Wormley  
Clerk to the Council  
04/12/23