



THORP ARCH

PARISH COUNCIL

DRAFT MINUTES OF THE MEETING OF THORP ARCH PARISH COUNCIL HELD

Monday 10th July 2023 – 7.00pm
at All Saints Church

PRESENT: Councillors: - Nicola Midgley – Chair (NM), David Hartley (DH) Steve O’Loughlin (SOL), Edward Harrowsmith (EH), Ernest Sugier (ES), Cllr Gaby Morrison (GM)

IN ATTENDANCE: Tina Wormley

OTHERS: Ward Cllr Alan Lamb (AL)

824	PUBLIC REPRESENTATIONS None.													
825	TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE None.													
826	POLICE REPORT One (drugs related) crime reported for the month of May.													
827	DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS None													
828	TO APPROVE the MINUTES of the last MEETING The minutes of the meeting held on Monday 12 th June 2023 were accepted as a true record.													
829	CORRESPONDENCE <ul style="list-style-type: none"> Wetherby & Villages Clean River Group – Agreed to response drafted by Boston Spa PC. 													
830	ISSUE LOG UPDATE Issue log circulated. The log is updated monthly by the Clerk and any material changes noted. No changes this month.													
831	FINANCE <p>a. Payment of accounts authorised.</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">T Wormley</td> <td style="width: 40%;">Salary</td> <td style="width: 30%; text-align: right;">£458.03</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td style="text-align: right;">£114.40</td> </tr> <tr> <td>T Wormley</td> <td>Home Expenses</td> <td style="text-align: right;">£25.00</td> </tr> <tr> <td>N Midgley</td> <td>Expenses</td> <td style="text-align: right;">£9.84</td> </tr> </table>	T Wormley	Salary	£458.03	HMRC	PAYE	£114.40	T Wormley	Home Expenses	£25.00	N Midgley	Expenses	£9.84	
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	<p>Loyalty Matters Leaflet printing £381.42</p> <p>Defib Warehouse Defib battery and pads £424.74</p> <p>HSBC Bank Charges £8.00</p> <p>YLCA Training £30.00</p> <p>RM Landscapes Gardening and maintenance £295.00</p> <p>a. To authorise payment of accounts presented</p> <p>b. Balances and receipts noted.</p> <p>c. Bank reconciliation circulated and agreed.</p> <p>d. Bank Account – Resolved to update the mandate removing previous signatories and adding NM and SOL.</p>		<p>Clerk</p> <p>NM/SOL</p>
832	<p>PARISH DEVELOPMENT MATTERS</p> <p>a. Lovell Homes – Green space planting has now commenced. Overgrown vegetation is now being maintained. ES continuing to liaise with both developers.</p>		ES
833	<p>PLANNING</p> <p>See Appendix 1 for a. and b.</p> <p>a. Applications.</p> <p>b. Decisions and enforcements.</p>		
834	<p>PARISH PROJECTS</p> <p>a. Cycle Path Extension – SOL to approach Sustrans for quote for cycle path extension from prison lower car park to existing cycle path. This would then connect all the cycle paths.</p> <p>b. Additional Community Defibrillator – Resolved to purchase a defb for the school on condition that it is returned should they acquire one from elsewhere.</p> <p>c. Community Leaflet – Leaflets now delivered to every home in Thorp Arch and displayed on the website.</p> <p>d. Pax Coffee Morning – Well attended. Agreed to change the time to 10.30-12.30 from 10.00-12.00.</p> <p>e. Christmas Lights – Resolved up to £8000 for Christmas lights. NM/ES to organise and include additional lighting for the new homes area.</p>		<p>SOL</p> <p>Clerk</p> <p>NM/SOL</p> <p>NM/ES</p>
835	<p>ORGANISATIONAL MATTERS</p> <p>a. Wood Lane Path – Resolved up to £4000 for the Wood Lane specification. Agreed to include extending the specification to the first right angle bend. Resolved £1000 for the topographical survey.</p> <p>b. Allotments – Ownership of the area around the allotments to be identified. Concerns around the poor-quality topsoil. Ward Cllr AL has organised a meeting with Lovells to resolve the issues. Clerk to obtain quotes for preparation and fencing to the area. Solicitor to be appointed re official handover. EH to advise.</p> <p>c. Tennis Club Grant Application – An application for the sum of £1500 for reconditioning of the tennis court surface, was resolved.</p> <p>d. Planters – Planters are blooming and receiving care and watering from a mixture of local residents and contractor. The PC has received many positive comments about the displays.</p>		<p>NM/EH</p> <p>Clerk</p> <p>GM/ES</p> <p>Ward Cllr</p> <p>AL</p> <p>EH</p> <p>Clerk</p> <p>NM/SOL</p>
836	<p>INFRASTRUCTURE</p> <p>a. General Traffic and Highways Matters – Ward Cllr AL has met with the Chief Highways Officer to discuss outstanding work in the area. Each Parish in the Ward will have a log to mark progress against.</p> <p>b. Green Issues – Tree survey outstanding. NM to arrange.</p>		<p>Ward Cllr</p> <p>AL</p> <p>NM</p>

837	MINOR ITEMS and ITEMS FOR NEXT AGENDA a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.	
838	CLOSURE There being no further business, the Chairman declared the meeting closed at 9.00pm. The next meeting which will be held on Monday 11th September 2023 at Lady Elizabeth Hastings School – 7.00pm - 9.00pm.	

Signed

Date.....

Chairman

Appendix 1

Planning Applications			
Application Number	Address	Description	Decision
Ref: 23/03658/FU/NE	1 Walton Gardens	Single storey side extension	No Comment
Ref: 23/03436/FU/NE	1 Herons Keep, Church Causeway	Demolition of existing dwelling and erection of new dwelling	Object
Ref: 23/02605/FU	32 Walton Chase	Single storey rear extension	Refused
Ref: Ref: 23/04046/FU	Stirling Investments Ltd Thorp Arch Grange, Walton Road	Two storey office extension, reconfiguration of existing car park	Object

Planning Enforcements

Case Number	Address	Date Received by LCC	Current Status (new actions in red)
None			

Other

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