



THORP ARCH

PARISH COUNCIL

DRAFT MINUTES OF THE MEETING OF THORP ARCH PARISH COUNCIL HELD

Monday 9th October 2023 – 7.00pm
at Lady Elizabeth Hastings School

PRESENT: Councillors: - Nicola Midgley – Chair (NM), David Hartley (DH) Steve O’Loughlin (SOL), Edward Harrowsmith (EH), Ernest Sugier (ES), Cllr Gaby Morrison (GM)

IN ATTENDANCE: Tina Wormley

OTHERS: Ward Cllr Penny Stables (PS), Ward Cllr Norma Harrington (NH)

854	PUBLIC REPRESENTATIONS None.							
855	TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE None.							
856	POLICE REPORT Nine crimes reported for the month of August.							
857	DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS None							
858	TO APPROVE the MINUTES of the last MEETING The minutes of the meeting held on Monday 11 th September 2023 were accepted as a true record.							
859	CORRESPONDENCE <ul style="list-style-type: none"> • Royal Garden Party – NM nominated by Councillors. • Resident emailed expressing concern about a number of Lovells homes being forwarded to a Housing Association. The PC understand this will be on a shared ownership scheme. 							
860	ISSUE LOG UPDATE Issue log circulated. The log is updated monthly by the Clerk and any material changes noted. Some updates this month.							
861	FINANCE <p>a. Payment of accounts authorised.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">T Wormley</td> <td style="width: 30%;">Salary</td> <td style="width: 40%; text-align: right;">£457.83</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td style="text-align: right;">£114.60</td> </tr> </table>	T Wormley	Salary	£457.83	HMRC	PAYE	£114.60	
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	<p>T Wormley Home Expenses £25.00</p> <p>N Midgley Expenses £3.36</p> <p>HSBC Bank Charges £8.00</p> <p>RM Landscapes Gardening and maintenance £454.00</p> <p>a. To authorise payment of accounts presented</p> <p>b. Balances and receipts noted. Underspend on projects due to delays with LCC.</p> <p>c. Bank reconciliation circulated and agreed.</p> <p>d. Bank Account – Resolved to accept NM and SOL as new signatories on the bank account and removal of all previous signatories.</p> <p>e. Resolved £300.00 for winter planting. Noted that the summer planting had received many positive comments from residents and is still in bloom.</p>	<p>Clerk</p> <p>NM/SOL</p> <p>SOL</p>
862	<p>PARISH DEVELOPMENT MATTERS</p> <p>a. Lovell Homes – Green areas now seeded and fenced off. Marking for landscaping in place. All works to be completed by end of November including play area. A number of unsold properties will be taken on by a housing association for shared ownership.</p> <p>b. Chartford Homes – Meeting with Chartford to address outstanding issues remains outstanding. Ward Cllr NH to chase with Ward Cllr Alan Lamb (AL).</p>	<p>ES</p> <p>Ward Cllr AL</p>
863	<p>PLANNING</p> <p>See Appendix 1 for a. and b.</p> <p>a. Applications.</p> <p>b. Decisions and enforcements.</p>	
864	<p>PARISH PROJECTS</p> <p>a. Cycle path extension – Measurements of the cycle path extension may not be accurate; thus, Sustrans’ quotes need re-evaluating. Ward Cllr PS agreed to explore grant funding for the path. SOL to continue to obtain quotes once the path has been re-measured.</p>	<p>Ward Cllr PS</p> <p>SOL</p>
865	<p>ORGANISATIONAL MATTERS</p> <p>a. Wood Lane Path – Specification for the path with LCC. No response as yet.</p> <p>b. Allotments – Lovells have offered to apply weed killer to the allotment area. The PC agreed they do not want this rather they would consider some sort of sifting of the area to remove builders’ rubble and concrete. ES to investigate.</p> <p>c. Foundation Governor Vacancy – DH agreed to consider the position.</p> <p>d. Parking problems at LUFC – Ward Cllr PS has requested a letter go out to all parents of those attending LUFC, raising the parking issue. SOL, NM and Ward Cllr PS to meet with LUFC to discuss the problem and report back to the next meeting.</p> <p>e. Sycamore tree on The Green – One quote received so far.</p>	<p>NM/EH</p> <p>Clerk EH</p> <p>DH</p> <p>Ward Cllr PS</p> <p>SOL/NM</p>
866	<p>INFRASTRUCTURE</p> <p>a. General Traffic and Highways Matters – HGV stuck on the bridge in Boston Spa, caused severe disruption to residents. Signage to be reviewed by LCC. Ward Cllr PS to write to Trading Estate to ensure they are giving correct routes to HGVs.</p> <p>b. Highways tracker – Ward Cllr AL to forward updated tracker to NM.</p> <p>c. Slow down signs – <i>Slow down</i> signs on entry to the village to be ordered.</p> <p>d. Green Issues – ES is involved with a local green group: Thorp Arch Wombles. He has 600 purple bags and litter pickers.</p>	<p>Ward Cllr PS</p> <p>Ward Cllr NH</p> <p>Clerk ES</p>
867	<p>MINOR ITEMS and ITEMS FOR NEXT AGENDA</p> <p>a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.</p>	

868	<p>CLOSURE</p> <p>There being no further business, the Chairman declared the meeting closed at 9.10pm. The next meeting which will be held on Monday 13th November 2023 at Lady Elizabeth Hastings School – 7.00pm - 9.00pm.</p>
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Signed

Date.....

Chairman

Appendix 1

Planning Applications			
Application Number	Address	Description	Decision
Ref: 22/03577/FU	Land at Thorp Arch retail park	Construction of garden centre, parking and play area	Approved
Ref: 22/07129/LI	17 The Village	Condition 4 of the planning application	Approved
Ref: 23/04046/FU	Thorp Arch Grange – North Wing	Two storey office extension and reconfigured car park	Approved
Ref: 23/05575/LI/NE	Rye Cottage, The Green	Repair to chimney stacks	Support

Planning Enforcements

Case Number	Address	Date Received by LCC	Current Status (new actions in red)
None			

Other

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